# TRANSFER OF FUNDS Various Units and Objects

## THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The various transfers of funds were requested by the Central Office Departments during the month of February. All of the transfers are budget neutral and are necessary in order to continue department operations. A brief explanation of each transfer is provided below:

## 1. Chief Education Officer

The following transfer will enable the Office of the Chief Education Officer to pay for travel expenses for administrative staff.

Transfer from:	0105-210-000-7873-5420	Seminar, Fees, Subsc, Prof Memb	\$ 3,000
Transfer to:	0105-210-000-7873-5500	Travel Expense	\$ 3,000

### 2. Office of Communications

The following transfer will enable the Office of Communications to pay for additional technical support staff and editing services.

Transfer from:	0180-210-000-2990-5110	Teacher Salaries – Regular	\$ 27,000
Transfer to:	0180-210-000-1546-5410	Services - Professional & Tech	\$ 27,000

### 3. Office of Special Projects

The following transfer will enable the Office of Special Projects to purchase computer equipment needed for the office.

Transfer from:	0310-210-000-1018-5470	Services – Repair Contracts	\$ 2,062
Transfer to:	0310-210-000-1018-5730	Property – Equipment	\$ 2,062

## 4. Office of Teacher Recertification and Professional Standards

The following transfer will enable the Office of Teacher Recertification and Professional Standards to pay for parking expenses for the Deputy Officer through the Office of Asset Management.

Transfer from:	0300-210-000-1082-5410	Services – Professional & Tech	\$ 1,360
Transfer to:	0645-210-000-4450-5400	Services – Contractual	\$ 1,360

## 5. Department of Academic Preparatory Centers/Middle Schools

The following transfer will enable the Department of Academic Preparatory Centers/Middle Schools to pay for parking expenses for the Director through the Office of Asset Management.

Transfer from:	0420-210-000-1548-5520	Carfare	\$ 1,075
Transfer to:	0645-210-000-4450-5400	Services - Contractual	\$ 1,075

#### 01-0328-EX1

# 6. Office of Curriculum, Instruction and Professional Development

**A.** The following transfers will enable the Office of Curriculum, Instruction and Professional Development to purchase additional reading kits for 90 schools participating in the Elementary Reading/Intensive Assistance Program.

Transfer from:	0430-210-000-2435-5410	Services – Professional & Tech	\$ 12,200
Transfer from:	0430-210-000-2435-5480	Services – Space Rental	\$ 20,000
Transfer to:	0430-210-000-2435-5310	Commodities –Textbooks	\$ 32,200

**B.** The following transfers will enable the Office of Curriculum, Instruction and Professional Development to purchase additional Read, Write Well Lesson Handbooks for distribution to elementary and high schools participating in the program.

Transfer from:	0951-242-235-1572-5150	Teacher Salaries - Substitutes	\$ 6,144
Transfer from:	0951-242-235-1572-5410	Services – Professional & Tech	\$ 6,000
Transfer to:	0951-242-235-1572-5310	Commodities –Textbooks	\$ 12,144

**C.** The following transfer will enable the Office of Curriculum, Instruction and Professional Development to purchase a digital duplicator, an LCD projector, a portable printer and a small copier for duplication of symposium meeting materials.

Transfer from:	0951-210-000-2172-5410	Services – Professional & Tech	\$ 20,000
Transfer to:	0951-210-000-2172-5730	Property – Equipment	\$ 20,000

## 7. Deputy Chief Education Officer

The following transfers will enable the Deputy Chief Education Officer to purchase new equipment needed in the Office of Policy.

Transfer from:	0440-210-000-7877-5460	Services – Printing	\$ 2,500
Transfer from:	0440-210-000-7877-5470	Services – Repair Contracts	\$ 1,000
Transfer to:	0440-210-000-7877-5730	Property – Equipment	\$ 3,500

# 8. Office of High School Development

The following transfer will enable the Office of High School Development to pay for parking expenses for the Director through the Office of Asset Management.

Transfer from:	0470-210-000-2049-5460	Services – Printing	\$ 2,550
Transfer to:	0645-210-000-4450-5400	Services - Contractual	\$ 2,550

## 9. Department of Human Resources

The following transfers will enable the Department of Human Resources to purchase additional equipment needed for the department.

Transfer from:	0710-210-000-1008-5520	Carfare	\$ 5,000
Transfer from:	0710-210-000-1008-5460	Services – Printing	\$ 5,000
Transfer to:	0710-210-000-1008-5730	Property – Equipment	\$ 10,000

### 10. Office of Accountability

**A.** The following transfer will enable the Office of Accountability (Citywide) to pay for the printing cost of High School diplomas.

Transfer from:	0920-210-000-1028-5310	Commodities –Textbooks	\$ 25,000
Transfer to:	0920-210-000-1028-5460	Services – Printing	\$ 25,000

**B.** The following transfers will enable the Academic Accountability Council through the Board Office to provide a staff bonus as well as purchase additional computer equipment.

Transfer from:	0920-210-000-7861-5320	Commodities - Supplies	\$ 3,000
Transfer from:	0920-210-000-7861-5340	Commodities – Food	\$ 1,500
Transfer from:	0920-210-000-7861-5420	Seminars, Fees, Subscr, Prof. Memb	\$ 2,500
Transfer from:	0920-210-000-7861-5460	Services – Printing	\$ 8,500
Transfer from:	0920-210-000-7861-5500	Travel Expense	\$ 3,000
Transfer from:	0920-210-000-7861-5520	Carfare	\$ 4,000
Transfer to:	0920-210-000-7861-5210	ESP salaries – regular	\$ 6,100
Transfer to:	0920-210-000-7861-5730	Property – Equipment	\$ 16,400

# 11. Office of Language, Cultural and Early Childhood Programs

The following transfer will enable the Bureau of Early Childhood Programs (City Wide) to pay for student transportation to and from the Inter-American Magnet School through the Bureau of Student Transportation.

Transfer from:	0952-210-364-7927-5510	Student Transportation	\$ 38,000
Transfer to:	0945-210-065-3741-5510	Student Transportation	\$ 38,000

# 12. Office of Schools and Regions

**A.** The following transfers will enable the Office of Schools and Regions to pay for the sport coaches at the Academic Preparatory Centers.

Transfer from:	0953-210-000-1660-5510	Student Transportation	\$ 40,000
Transfer from:	0953-210-000-1660-5730	Property – Equipment	\$ 24,000
Transfer from:	0953-210-000-1660-5520	Carfare	\$ 9,733
Transfer to:	0953-210-000-2019-5110	Teacher Salaries - Regular	\$ 73.733

**B.** The following transfer will enable the Office of Schools and Regions to fund the waiver of student fees for Homeless Education through the Illinois State Board of Education (ISBE) proposal.

Transfer from:	0953-239-279-7710-5214	Career Service Sal. – Other	\$ 15,456
Transfer to:	0953-239-279-7710-5420	Seminar, Fees, Subsc, Prof Memb	\$ 15,456

**C.** The following transfer will enable the Office of Schools and Regions to pay a substitute teacher for the end of the school year in the Region 3 Office that will provide support to Region 3 schools as well as to the Region Office.

Transfer from:	0903-210-000-1850-5390	Commodities – Postage	\$ 2,500
Transfer to:	0903-210-000-1850-5150	Teachers Salaries – Substitutes	\$ 2.500

# 01-0328-EX1 13. Office of Specialized Services

The following transfer will enable the Office of Specialized Services to provide for an integrated art, history and language curriculum for the Alternative Safe Schools with Little Black Pearl providing the workshops for the students and staff at the schools.

0959-210-751-7090-5560 Transfer from: **Tuition** \$ 27,000

\$ Transfer to: 0959-210-751-7090-5410 Services - Professional & Tech 27,000

Respectfully submitted;

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Chief Executive Officer

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