APPROVE PAYMENT TO THE QUALITY INN FOR TEMPORARY HOUSING AND MEALS FOR THE GLOBAL EDUCATORS OUTREACH PROGRAM TEACHERS

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to the Quality Inn to provide temporary housing and meals for 58 Global Educators Outreach (GEO) Teachers at a cost not to exceed \$187,188.46. No written agreement is necessary for this matter. Information pertinent to this matter is stated below:

PROVIDER: Quality Inn

One South Halsted Chicago, Illinois 60661

Contact Person: Norma Badal

312-829-5000 Vendor # 23589

USER:

Office of Language, Cultural and Early Childhood Education

125 S. Clark Street

Contact Person: Armando M. Almendarez

773/553-1933

ACTIVITY DATES: Temporary housing for GEO teachers in Cohort #2 was provided starting January 21, 2001 and ending March 3, 2001. Temporary housing for GEO teachers in Cohort #3 will be provided starting June 17, 2001 and ending July 28, 2001.

ACTIVITY DESCRIPTION: The Quality Inn will provide accommodations to GEO teachers who live outside the Chicago metropolitan area, as well as provide catering during each initial two-week intensive orientation and training component of the overall six-week GEO training program.

PAYMENT:

<u>ltem</u>	Unit Cost	Length of Stay	No. of Teachers	Cost
Cohort #2 Housing	\$60.90 per night	42 nights	25	\$63,945.00
Cohort #2 Catering Services				\$16,418.03
Cohort #3 Housing	\$60.90 per night	42 nights	33	\$84,407.40
Cohort #3 Catering Services				<u>\$22,418.03</u>
-			TOTAL	\$187,188.46

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: Not applicable.

FINANCIAL: Charge to Office of Language and Cultural Education: \$187,188.46 Budget Classification: 0460-210-000-1055-5500

Source of Funds: General Funds

Approved for Consideration:

Chief Purchasing Officer

Approved:

Chief Executive Officer

Within Appropriation:

Kenneth C. Gotsch **Chief Fiscal Officer**

Approved as to legal form

Marilyn F. Johnson General Counsel