## AMEND BOARD REPORT 00-0927-PR37 APPROVE ENTERING INTO AN AGREEMENT WITH THE TARGET GROUP INC. FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with The Target Group to provide consulting services to the Office of Education-to-Careers at a cost not to exceed \$325,000.00. Consultant was selected on a non-competitive basis because of the Consultant's partnership with the Illinois Retail Merchants Association and the award of the Workforce Investment Act for funding of Chicago Public Schools. The Target Group has been providing consulting services for the past three years to the Chicago Public Schools as part of the Retailers Educational Alliance for Development of youth (Ready Program). A written agreement for Consultant's services is currently being negotiated. No services and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to expand consultant's READY Program services to include student assessments and to increase the maximum compensation by \$ 200,000.00. A written amendment to the contract is currently being prepared. The authority granted in this amended Board Report shall automatically rescind in the event a written amendment is not executed within 60 days of this amended Board Report.

SPECIFICATION NO.: 00-250669 CONSULTANT: Target Group Inc.

330 S. Wells Chicago, III 60606

Contact Person: Joseph Williams

(312) 873-0200

USER:

Office of Education-to-Careers

125 S Clark St. 12<sup>th</sup> fl Dr. Creg Williams

553-2460

**TERM:** The term of this agreement shall commence on October 1, 2000 and shall end June 30, 2001. This agreement shall have no option to renew.

scope of services: The Target Group will provide administrative services for and manage the READY program, which services will provide students with an opportunity to learn and explore the wide variety of career opportunities the retail industry offers. Students and staff will receive exposure to the innovative Ready Learning Center, a technologically advanced off-site classroom, which will be open to CPS staff for use on days when there are no READY students in attendance, training in employability skills, training in retail skills, unsubsidized work exposure by attaining employment in industry, post high school retail placement assistance. Consultant shall provide program management services including: Coordination of job shadowing for students and provide curriculum and monthly instructional material and supplementary supplies. Consultant will prepare evaluations reports for 115 students in the READY Program to ascertain the student's academic level, career interests and social service needs. Those students will also be assessed as to their needs in dealing with obstacles such as neighborhood crime, limited English communication skills, teen parenting, and will be counseled, tutored and linked to the appropriate social service agency.

**DELIVERABLES:** Consultant shall provide daily instruction from the READY curriculum to 2,200 students at 31 schools, host one teacher focus group to discuss perceptions of the READY programs strengths and weaknesses, Host one student graduation ceremony, host bi-monthly advisory council meetings between READY retailers and Teachers to collect input on READY program components, publish a quarterly newsletter to READY students, parents and teachers. Consultant shall provide the Office of Education-to-Careers with copies of all assessment reports and social service agency referrals.

**OUTCOMES:** The Target Group Inc. proposes to provide the Chicago Public Schools students access to a Nationally recognized and endorsed retail industry program for career training. Students participate in problem-based learning units and attain a comprehensive understanding of the career paths in the retail industry, beyond Career service

**COMPENSATION:** Consultant shall be paid as follows: the Target Group will invoice CPS monthly, not to exceed the sum of \$325,000.00 \$525,000.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written Agreement <u>and the amendment</u>. Authorize the President and Secretary to execute the agreement <u>and the amendment</u>.

**AFFIRMATIVE ACTION:** Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic participation (M/WBE Plan).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Education-to-Careers: \$325,000,00 + \$200,000.00 Fiscal Year: 2000/2001

Budget Classification: # 0910-210-389-2665-5410

Source of Funds: Workforce Investment Act Grant

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Natalye Paquin

**Chief Purchasing Officer** 

Approved:

Paul G Vallas

**Chief Executive Officer** 

Within Appropriation:

Kenneth C. Gotsch Chief Fiscal Officer

Approved as to legal form:

Marilyn F. Johnson

General Counsel