# APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS CONSULTANTS FOR TUTORING/MENTORING SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with various consultants listed below to provide tutoring/mentoring services to the Office of Schools and Regions at a cost not to exceed \$905,000.00 in aggregate. Consultants selected pursuant to a duly advertised Request for Proposals (specification 00-250809). A written agreement for each Consultant's services is currently being negotiated. No services shall be rendererd by any consultant and no payment shall be made to such Consultant prior to the execution of each Consultant's written agreement. The authority granted herein shall automatically rescind as to each consultant in the event a written agreement for such consultant is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification No.: 00-250809

Advertisement Date: December 29, 2000 Bid Open Date: February 12, 2001

CONSULTANT: 1. The Blue Gargoyle Youth Service Center

Vendor No.: 24430 5655 S. University Avenue Chicago, Illinois 60637 Contact Person: Patricia Flax Phone: (773) 955-4108 Contract Amount: \$45,000.00

3. Chicago Urban League Vendor No.: 11750 4510 S. Michigan Avenue Chicago, Illinois 60653 Contact Person: Cy Fields Phone: (773) 451-3567 Contract Amount: \$35,000.00

5. DePaul University Vendor No.: 24141 2320 N. Kenmore Avenue Chicago, Illinois 60614 Contact Person: Deloris Edders

Phone: (773) 325-4333 Contract Amount: \$55,000.00

7. Firman Community Services Vendor No.: 23710

144 W. 47<sup>th</sup> Street Chicago, Illinois 60609

Contact Person: Marguerite Young

Phone: (773) 373-3602 Contract Amount: \$40,000.00

9. Inner Vision Vendor No.: 29423

1212 S. Michigan Avenue, Suite 1512

Chicago, Illinois 60605

Contact Person: Dwayne Bryant

Phone: (312) 986-0771 Contract Amount: \$35,000.00 2. Chicago Commons Innovative Human Services

Vendor No.: 45713 915 N. Wolcott Avenue Chicago, Illinois 60622

Contact Person: Madeline Philbin Phone: (773) 638-5600 X4638 Contract Amount: \$20,000.00

4. Darryl Stingley Youth Foundation, Inc.

Vendor No.: 28512 P.O. Box 6947 Chicago, Illinois 60680

Contact Person: Darryl Stingley

Phone: (312) 565-4997 Contract Amount: \$15,000.00

6. Developing Communities, Inc.

Vendor No.: 26839 212 E. 95<sup>th</sup> Street Chicago, Illinois 60619

Contact Person: Debra A. Strickland

Phone: (773) 928-2500 Contract Amount: \$50,000.00

8. Illinois Council for College Attendance

Vendor No.: 29093

28 E. Jackson, 10th Floor, Box I-203

Chicago, Illinois 60604

Contact Person: Anna Lowe, Ed.D.

Phone: (773) 363-9701 Contract Amount: \$20,000.00

10. Jewish Council for Youth Services

Vendor No.: 29220

100 N. LaSalle Street, Suite 400

Chicago, Illinois 60602

Contact Person: Susan Rochlis

Phone: (312) 726 8891

Contract Amount: \$50,000.00

11. Life Directions, Inc., Chicago

Vendor No.: 15829 3301 W. Arthington Chicago, Illinois 60624 Contact Person: Tom Howard Phone: (773) 265-5830 Contract Amount: \$55,000.00

13. Metropolitan Family Services

Vendor No.: 46701 235 E. 103<sup>rd</sup> Street Chicago, Illinois 60628

Contact Person: Dian M. Powell

Phone: (773) 371-3600 Contract Amount:\$40,000.00

15. New Hope Community Service Center

Vendor No.: 29032 2701 W. 79<sup>th</sup> Street Chicago, Illinois 60652

Contact Person: Brenda Golden

Phone: (773) 737-9555 Contract Amount: \$20,000.00

17. Time Dollar Institute
Vendor No.: 24030
9470 S. Winston Avenue
Chicago, Illinois 60643-1322
Contact Person: Calvin L. Pearce

Phone: (773) 233-4442

Contract Amount: \$150,000.00

Office of Schools and Regions 125 S. Clark Street, 10<sup>th</sup> Floor

Chicago, Illinois 60603

Contact Person: Alice Crawford Phone No.: (773) 553-2317

12. Lutheran Child & Family Services of Illinois

Vendor No.: 29242 6127 S. University Avenue Chicago, Illinois 60637 Contact Person: Edward Ivory Phone: (773) 753-0600

Contract Amount: \$25,000.00

14. Midtown Educational Foundation

Vendor No.: 24472 718 S. Loomis Street Chicago, Illinois 60607

Contact Person: Jody W. Madler

Phone: (312) 738-8302 Contract Amount: \$45,000.00

16. One Church One School

Vendor No.: 25800 7841 S. Wabash Avenue Chicago, Illinois 60619

Contact Person: Phedonia Johnson

Phone: (773) 651-0071 Contract Amount: \$55,000.00

18. Working in the Schools (WITS)

Vendor No.: 24125 150 E. Huron, Suite 900 Chicago, Illinois 60611

Contact Person: Mary Ellen Guest

Phone: (312) 751-9487

Contract Amount: \$150,000.00

**TERM:** The term of each agreement shall commence on the date the agreement is signed and shall end June 30, 2002.

**SCOPE OF SERVICES:** The above-mentioned consultants shall provide tutoring and/or mentoring services to elementary and high school Chicago Public School (CPS) students, as follows:

## **Tutoring Services**

USER:

- 1. Recruit and train volunteers to provide instructional support that is tied to the (CPS) curriculum.
- 2. Provide one-to-one small group site based tutoring services to elementary and/or high school students, preferably at a CPS facility or school. Small groups shall not exceed a tutor: tutee ratio of 1:5.
- 3. Provide an organized support system for the 10,000 Tutors Program that insures professional planning, linkages with the tutee's classroom curriculum, ongoing supervision of the tutoring program; and a structured assessment and evaluation process.
- 4. Provide a minimum of 4 hours per week of tutoring before or after school, or at a time other than the regularly scheduled instruction time on Monday through Thursday, or in such instances where permissible, on Saturday. (Saturday schedules must be pre-approved in writing by the principal of the school where the program will be held.)

#### **Mentoring Services**

- 1. Recruit and train volunteers to mentor CPS students.
- 2. Provide one-to-one or small group site based mentoring to elementary and/or high school students at a CPS facility or school. Peer mentoring shall be one-to-one. Cross age mentoring with adult mentors shall be a mentor:mentee ratio of 1:2.
- 3. Provide an organized support system for the mentoring program that insures professional planning, linkages with the mentee's classroom teacher, on-going supervision of the mentoring program, and a structured assessment and evaluation process.

## **Tutoring & Mentoring Services**

- 1. Identify a minimum of five (5) schools where tutoring/mentoring services will be provided.
- 2. The program shall include a minimum of 30 tutors.
- 3. The tutoring or mentoring program must service a minimum of 30 students.

**DELIVERABLES:** Consultants will (1) attend orientation, and update meetings as required by the Office of Schools and Regions; (2) maintain accurate records of the names, identification numbers, grade levels, dates of entry and exit from the tutoring and/or mentoring program, and the school of the Chicago Public School students whoa re being serviced by the tutoring and/or mentoring program; (3) survey students and parents of those participating in the mentor programs in order to determine benefits and satisfaction with the program and (4) submit a monthly project status report and a year-end report as required by the Office of Schools and Regions.

**OUTCOMES:** Consultants' services shall result in: (1) Improved students' academic performance in school in reading and mathematics as measured by the Iowa Tests of Basic Skills (ITBS) or Test of Achievement and Proficiency (TAP), and (2) Improved students' education and career goals as demonstrated by improved attendance at school and/or improved grades on the students' report cards.

**COMPENSATION:** Consultant shall be paid as invoices are submitted and verified on a quarterly basis, not to exceed the sums indicated for each consultant above, with the aggregate cost not to exceed \$905,000.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements.

**AFFIRMATIVE ACTION:** Vendors agree to comply with and be bound by the provisions of the Revised Remedial plan for Minority and Women Business Enterprise Economic participation (M/WBE Plan).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Schools and Regions]: \$905,000.00
Budget Classification: 0953-210-752-7090-5410

Fiscal Year: 2002

Source of Funds: 210-General Education

#### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Natalye Raquin

Chief Purchasing Officer

Approved:

Arne Duncan

**Chief Executive Officer** 

Within Appropriation:

Kenneth C. Gotsch Chief Fiscal Officer

Approved as to legal form:

Marilyn F. Johnson

General Counsel