## APPROVE EXERCISING THE OPTION TO EXTEND THE AGREEMENT WITH PREFERRED MEAL SYSTEMS, INC. FOR PREPARED MEALS- REFRIGERATED PRE-PLATED AND DISTRIBUTION SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the option to extend the agreement with Preferred Meal Systems, Inc. to provide prepared meals- refrigerated pre-plated and distribution services to the Department of Operations Bureau of Food Services and Warehousing at a cost not to exceed \$4,711,391.00. A written extension document for Vendor's services is currently being negotiated. No payment shall be made to the Vendor during the extension period prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NO. 00-250585

VENDOR: Preferred Meal Systems, Inc.

3315 East Algonquin Road Rolling Meadows, Illinois 60008

Daniel R. Krpan (847) 870- 2210 Vendor # 31236

**USER:** 

Department of Operations- Bureau of Food Services and Warehousing

125 South Clark –16<sup>th</sup> Floor

Chicago, IL 60603 Sue Susanke (773) 553-2830

**ORIGINAL AGREEMENT**: The original agreement (authorized by Board Report 00-0823-PR10) is for a term commencing September 1, 2000 and ending August 31, 2001, with the Board having the option to extend the contract for 3 additional twelve (12) month periods. The original agreement was awarded pursuant to a duly advertised Bid Solicitation (Specification # 00-250464).

**OPTION TERM:** The term of this agreement is being extended for a period commencing September 1, 2001 and ending August 31, 2002.

**OPTION PERIOD**. There are 2 option periods of twelve (12) months each remaining.

**SCOPE OF SERVICES:** Vendor will continue to provide and deliver refrigerated preplated meals to Chicago Public Schools and deliver heated meals to "receiving schools" subject to the terms and conditions of the written agreement. Sites may be added or deleted at a later date to accommodate the Board.

**DELIVERABLES**: Preplated frozen breakfast, lunch and after school meals and snacks.

**OUTCOMES:** Meal services in 39 schools

COMPENSATION: Vendor shall be paid as follows: not to exceed the sum of \$4,711,391.00.

**AUTHORIZATION**; Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement

**AFFIRMATIVE ACTION:** The Vendor has agreed to maintain the originally proposed participation on this contract amendment. Total M/WBE Participation: 26 Total MBE, 16% Black, 7.5% Hispanic, 2% Asian, 5%

AFFIRMATIVE ACTION: The Vendor has agreed to maintain the originally proposed participation on this contract amendment. Total M/WBE Participation: 26 Total MBE, 16% Black, 7.5% Hispanic, 2% Asian, 5% WBE.

Fiscal Year: FY02

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Food Services & Warehousing: \$4,711,391.00

Budget Classification: 0944-270-000-7050-5340

Source of Funds: Lunchroom Fund

## **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness -- The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Chief Executive Officer** 

Approved for Consideration:

Chief Purchasing Officer

Within Appropriation:

Kenneth C. Gotsch Chief Fiscal Officer