## APPROVE ENTERING INTO AN AGREEMENT WITH THE UNIVERSITY OF ILLINOIS AT CHICAGO FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the University of Illinois at Chicago (UIC) to provide consulting services to the Office of Specialized Services, Elementary School Counseling Unit at a cost not to exceed \$51,634.00. UIC was selected on a non-competitive basis because they have previously developed a successful and ongoing partnership with the Elementary School Counseling Unit providing program training and related support services to CPS elementary schools via the Elementary School Counseling Unit for the Partners for Health, Academic, Social, and Emotional Success (PHASES) program through the UIC Collaborative for Academic, Social, and Emotional Learning (CASEL) center. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250207

CONSULTANT: University of Illinois at Chicago

Department of Psychology (MC285)

1007 West Harrison Street Chicago, Illinois 60607

Contact Person: Dr. Roger Weissberg Contact Phone: (312) 413-1012

Vendor #: pending

**USER:** Office of Specialized Services

Elementary School Counseling Unit 125 South Clark Street, 8<sup>th</sup> floor

Chicago, Illinois 60603

Contact Person: Dr. Linda Henry McCarty

Contact Phone: (773) 553-1825

TERM: The term of this agreement shall commence October 1, 2003 and shall end April 30, 2004.

SCOPE OF SERVICES: UIC will provide vital training and support to Beethoven, Dvorak, Lowell, and Suder school staff involved in the grant-funded PHASES program. At each PHASES school, the newly hired PHASES Social and Emotional Learning counselor, PHASES Assistants, Specialized Services support staff, teachers, and a school administration representative will be trained in all three components of the PHASES program. In October of 2003, UIC will coordinate and oversee PHASES initial implementation and training activities, including providing instruction on the facets of the Primary Mental Health Project (PMHP) and the School-Family Partnership (SFP) program. Ongoing support related to the PMHP and SFP components of PHASES will continue through April 2004. This ongoing support will be highlighted by frequent onsite consultation and training sessions provided to PHASES staff related to specific issues that arise during program implementation. Also occurring in the spring of 2004, UIC will work closely with the involved PHASES teachers and PHASES staff of each school to choose an evidence-based social and emotional learning curriculum—the third and final component of the PHASES program—and coordinate any additional training necessary to successfully implement the chosen curriculum.

**DELIVERABLES:** UIC will provide initial training sessions to the PHASES-involved CPS staff in the fall of 2003. Additional training sessions will take place through April 30, 2003, and ongoing program support including "troubleshooting" help, implementation assistance, and citywide CPS PHASES program information sessions to promote program replication and sustainability will also be done between October 1, 2003 and April 30, 2004.

**OUTCOMES:** As a result of this training and support, students at Beethoven, Dvorak, Lowell, and Suder will have the opportunity to become involved in and benefit from the PHASES program. Furthermore, the intent of this vital and necessary training is to ensure that the program goal of improving the well-being of students in grades K-3 is met.

**COMPENSATION:** Consultant shall be paid as follows: two payments, one in February 2004 for services provided between October 2003 and January 2004, and a second in May 2004, for services provided between February 2004 and April 2004, not to exceed the sum of \$51,634.00.

## REIMBURSABLE EXPENSES: none.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is *exempt* from review because the vendor is a university.

Fiscal Year: 2004

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Specialized Services: \$51,634.00

Budget Classification: 0965-239-385-7827-5410

(0965-239-385-7827-5990)

Source of Funds: U.S. Department of Education discretionary grant

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Heather A. Crossley
Chief Purchasing Officer

Approved:

**Arne Duncan** 

**Chief Executive Officer** 

Within Appropriation:

John Maiorca

**Chief Fiscal Officer** 

Approved as to legal form:

Ruth M. Móscovitch General Counsel