## APPROVE ENTERING INTO AN AGREEMENT WITH EDGE TECHNOLOGICAL RESOURCES, INC. FOR THE PURCHASE OF FILENET WORKFLOW SOFTWARE LICENSES AND SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Edge Technological Resources, Inc. for the purchase of software, installation, training, integration and enhancement services related to installing the workflow services component of the FILENET document managing product for the Office of Management and Budget and the Bureau of Payroll Services at a cost not to exceed \$252,011.00. Consultant was selected on a non-competitive basis because of its qualifications, expertise, and abilities related to the custom application that is already installed and the Consultant's previous work performed for the Bureau of Payroll Services. A written agreement for such software product and services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250263

**CONSULTANT:** Edge Technological Resources, Inc.

230 West Cermak Road, Suite 2A

Chicago, IL 60616

Contact Person: Rhea Steele

Phone No: (312) 842-4617 Fax: (312) 842-4718

Vendor No.: 25236

**USER:** Office of Management and Budget

125 S. Clark Street 13th Floor

Chicago, IL 60603

Contact Person: Pedro Martinez Phone No.: (773) 553-2560

**TERM:** The term of this agreement shall commence on January 1, 2004 and shall end December 31, 2004, with the Board having the option to renew the agreement for two (2) additional 1-year periods.

**SCOPE OF SERVICES**: Edge Technological Resources, Inc. will provide the software, the technical resources, installation and integration services for the upgrade and enhancements to the existing Corrected Attendance Reporting (CAR) System, Budget Expenditure Management System, the Filenet Workflow Module, the Budget Transfer Forms System and the Special Position Change Forms System.

**SOFTWARE:** FileNet: eForms 4.x Shared User License, eForms Licensed Desktops, eForms 4.x Designer, and Filenet Workflow Software.

**DELIVERABLES:** Edge Technological Resources, Inc. will install, configure all FileNet software and customize forms. Consultant will also install and configure all workflow components.

**OUTCOMES:** Consultant's services will result in the Board being able to route documents electronically and perform audit functions.

**COMPENSATION:** Consultant shall be paid as follows: Upon monthly invoicing, not to exceed \$252,011.00 for the FileNet multi-user software and installation and integration services.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

LSC REVIEW: Local School Council approval is not applicable to this report.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible. The vendor has identified and scheduled the following firms and percentages:

Total MBE 95%

Total 91% African American:

Edge Technological 230 W. Cermak Rd., Ste. 2A, Chicago, IL 60616

\$229,330.01 Certified through 1/31/04

Total 2% Hispanic:

Kopico 1444 W. 37<sup>th</sup> St., Chicago, IL 60609

\$5,040.22 Certified through 10/31/03

Total 2% Asian:

Tom Tan 2110 S. China Town Pl., Chicago, IL 60616

\$5,040.22 Independent Consultant

Total WBE 5%

Cheryl Taylor 4311 S. Oakenwald Ave., Chicago, IL 60654

\$12,600.55 Independent Consultant

FINANCIAL: FileNet Electronic Forms Workflow Upgrade

Charge to: - Office Of Management and Budget \$252,011

0950-210-000-1129-5410 -- \$252,011

## **GENERAL CONDITIONS:**

**Inspector General** - Each party to this agreement hereby acknowledges that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** - This contract is not legally binding on the Board if entered into in violation of the provisions of 105/ILCS 5/34-21.3, which restricts the employment of, or the letting of contracts to, former Board Members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** - The Board of Education Indebtedness Policy (95-0726-EX3) adopted July 26, 1995, and as amended from time to time, is hereby incorporated into and made a part of this agreement.

**Ethics** - The Board of Education Ethics Code (95-0927-RU4) as adopted September 27, 1995, and as amended from time to time, is hereby incorporated into and made a part of this agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

Arne Duncan

Chief Executive Officer

Within Appropriation:

John Majorca

Chief Financial Officer

Such //

Ruth Moscovitch General Counsel