## APPROVE THE RENEWAL OF THE EXISTING AGREEMENT WITH THE BARRETT GROUP FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the renewal of the existing agreement with The Barrett Group to provide consulting services to the Office of Technology Services at a cost not to exceed \$45,000.00. A written renewal agreement is currently being negotiated. No payment shall be made to Consultant during the renewal period prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written renewal document is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

SPECIFICATION No.: 02-250043

**CONSULTANT:** The Barrett Group, Inc.

1800 Diagonal Road, Suite 600 Alexandria, Virginia 22314-2840

Contact: Andrew C. Barrett, Managing Director Telephone No.: (703) 553-2546 / (202) 463-4168

Vendor No.: 30866

**USERS:** Office of Technology Services

125 South Clark, 3rd Floor Chicago, Illinois 60603

Contact: Robert W. Runcie, Chief Information Officer

Jane Kratochvil, E-Rate Director

Telephone No.: (773) 553-1300

**ORIGINAL AGREEMENT:** The original Consulting Agreement in the amount of \$80,400.00 (authorized by Board Report 01-0328-PR16) was for a term commencing May 3, 2001 and ending May 2, 2002. The original agreement was awarded on a non-competitive basis because the Barrett Group is conversant with the Board's E-Rate program, and the rules and regulations of the FCC and USAC. The agreement was extended (authorized by Board Report 02-0424-PR13) for a term commencing May 3, 2002 and ending May 2, 2003. The agreement was further extended (authorized by Board Report 03-0827-PR10) for a term commencing May 3, 2003 and ending May 2, 2004.

**RENEWAL PERIOD:** The term of this agreement is being renewed for a six (6) month period commencing May 3, 2004 and ending November 2, 2004.

**SCOPE OF SERVICES**: The Consultant will continue to provide legislative and regulatory consulting services to the Office of Technology Services regarding (i) the continuance and possible expansion of the E-Rate program, (ii) available technology funding, and (iii) legislative initiatives.

**DELIVERABLES:** The Consultant will continue to provide reports outlining current legislative information concerning the discounts on telecommunications-related wiring, equipment and services available to urban schools and libraries. Consultant will also provide reports regarding technology funding initiatives and will track technology legislation.

**OUTCOMES:** Consultant's services shall result in the Board having reports on the status of E-Rate funding, assistance with funding applications, updates on new rules, regulations, and interpretations of E-Rate guidelines, reports regarding E-Rate eligibility, technology funding initiatives, track technology legislation, and assistance with audits, if necessary.

**COMPENSATION:** Consultant shall be paid as follows: for the renewal period; the hourly rate of \$300.00, not to exceed the sum of \$45,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the written agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate the agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% African American).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Technology Services: \$45,000.00

Budget Classification: 0220-210-000-1149-5410 \$10,000,00 P.O. # 647597 FY 04

0220-210-000-1149-5410 \$35,000.00 FY 05

## **GENERAL CONDITIONS:**

Ruth Moscovitch General Counsel

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:	Approved:
Heather of doora	Vare Twen
Heather A. Obora	Arne Duncan
Chief Purchasing Officer	Chief Executive Officer
Within Appropriation:	
Main	
John Maiorca	
Chief Financial Officer	
Approved as to Legal Form:	
Kuth Mosenville	