

**WITHDRAWN**

05-0824-PO1

**August 24, 2005**

**RESCIND BOARD REPORTS 96-0327-RS9, 98-0722-EX1 AND 01-0725-PO5  
AND ADOPT AN AMENDED AND RESTATED CHICAGO PUBLIC HIGH SCHOOLS  
ATHLETIC ASSOCIATION CONSTITUTION AND BYLAWS**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS:**

That the Chicago Board of Education rescind Board Reports 96-0327-RS9, 98-0722-EX1 and 01-0725-PO5 and adopt an amended and restated Chicago Public High Schools Athletic Association Constitution and Bylaws ("Constitution and Bylaws") which are attached hereto. The revised Constitution and Bylaws will become effective September 1, 2005.

**HISTORY:** The Constitution and Bylaws were originally adopted by resolution of the Board on March 27, 1996 (96-0327-RS9) and were later amended on July 22, 1998 (98-0722-EX1) and July 25, 2001 (01-0725-PO5).

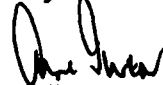
**DESCRIPTION:** Changes to the Constitution and Bylaws were approved by the Chicago Public High School Athletic Association Executive Board at its meeting on April 4, 2005. Specific modifications are highlighted on the attached Constitution and Bylaws and include the following:

- 1) Monetary and disciplinary penalties are clarified for rule violations by coaches;
- 2) Non-CPS employees are permitted to serve as coaches;
- 3) Various sports are added to the list of Association Sports Committees due to increased student participation or removed due to declining participation or conversion to a club sport. Ice Skating, Checkers, and Gymnastics were removed and Water Polo, Volleyball, Softball were added to the list;
- 4) The applicability of the rules to Foreign Exchange Students are clarified;
- 5) The investigation, hearing and disciplinary appeal processes are clarified;
- 6) ROTC is removed from inclusion in the Association, thereby removing them from being governed by the rules; and
- 7) Technical amendments are included to reflect new Area organization and a change of title from Executive Director to Director.

**Approved for Consideration:**

  
\_\_\_\_\_  
**Barbara Eason-Watkins**  
Chief Education Officer

**Respectfully Submitted:**

  
\_\_\_\_\_  
**Arne Duncan**  
Chief Executive Officer

**Noted:**

  
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**John Maiorca**  
Chief Financial Officer

**Approved as to Legal Form** 

  
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**Patrick J. Rocks**  
General Counsel

## **CHICAGO PUBLIC HIGH SCHOOLS ATHLETIC ASSOCIATION CONSTITUTION**

### **ARTICLE I – NAME:**

This Association shall be known as the Chicago Public High Schools Athletic Association ("Association").

### **ARTICLE II - STATEMENT OF PURPOSE:**

The fundamental purpose of the Chicago Public High Schools Athletic Association shall be to promote and regulate interscholastic athletics for students in the Chicago high schools so that participants will enjoy the benefits of physical fitness, teamwork and discipline that involvement in athletics can bring. The Association recognizes high school athletics as an extracurricular activity and asserts that participation in high school athletics is a privilege and not a right for those student-athletes who take part in the variety of sports offered by Chicago's public high schools. The Association dedicates itself to establishing and maintaining the highest standards of good sportsmanship, fair play and citizenship so that students' participation in athletic programs enriches their educational experience. The Association also commits itself to a ~~principal~~ principle of equal access to its interscholastic programs for all Chicago public school students that takes into consideration factors that affect the ability of students to safely participate in Association sponsored athletic events.

To further its fundamental purpose, the Association herein adopts its Constitution and Bylaws with which all student-athletes, coaches, athletic directors, principals and other school officials must comply. In addition, the Association may from time to time issue regulations, which further define and interpret provisions of the Association's Constitution and Bylaws. While many of the rules set forth therein are consistent with the standards promulgated by the Illinois High School Association ("IHSA"), in those instances where the ~~CPHS Athletic~~ Association's rule imposes a stricter standard, the rules of the CPHS Athletic Association shall govern.

### **ARTICLE III – MEMBERSHIP:**

Membership in this association shall be limited to high schools under the supervision of the Board of Education of the City of Chicago.

### **ARTICLE IV – MANAGEMENT:**

#### **Section 1 - Executive Board**

An Executive Board of twelve members shall be elected from among the principals at the first regular principals meeting each school year. The term of office will be two years. The terms shall be staggered.

A. Two principals shall be elected from each of ~~six regions~~ high school Area and nominees shall be subject to approval by the Area Instruction Officer ("AIO").

B. Elected members of the IHSA executive board or legislative commission and who are representatives of schools in the Association and the Executive Board shall be non-voting ex-officio members of the Executive Board of the Association unless elected and approved as the principal representing his/her High School Area.

C. Based on the procedures set forth in the Bylaws of the Association, the Executive Board shall make decisions on appeal of rule interpretation, eligibility, and terms and conditions of participation in interscholastic athletics.

D. The Executive Board shall meet ~~monthly~~ every other month during the school year ~~of or~~ whenever the President or three members call a special meeting for a specific purpose. A quorum shall be seven members including the ~~Executive~~ Director.

E. At the first annual meeting, the Executive Board shall elect a president, vice-president, and secretary from among its elected members.

1. The president shall preside at all meetings of the Executive Board and shall ensure that the secretary issues public minutes to the membership.
2. The vice-president shall preside whenever the president is unavailable.

F. In the event of a vacancy on the Executive Board, the ~~Region Educational Area Instruction~~ Officer from the ~~Region Area~~ in which the vacancy arose shall select a principal from the ~~Region Area~~ as a replacement. The newly appointed Executive Board member shall serve out the remaining time of the replaced member.

## **Section 2 - ~~Executive~~ Director**

The Chief Executive Officer shall select an ~~Executive~~ Director with the advice of the Executive Board. The Director:

- A. Shall be responsible for the organization and operation of all interscholastic activities of the Association.
- B. Shall recommend to the Executive Board all committees and their memberships.
- C. Shall, after full investigation, determine all actions regarding rule interpretations, eligibility, terms and conditions of participation in the Association.
- D. Shall vote on the Executive Board in case of a tie.

## **ARTICLE V – AMENDMENTS:**

### **Section 1**

This Constitution shall become effective when approved by two thirds of the principals of member schools, and reviewed and approved by the Chief Executive Officer of the Chicago Public Schools. All ~~correct committees~~, rules, and bylaws shall remain in effect unless changed by the Executive Board or voted upon by the membership and approved by the members of the Board of Education of the City of Chicago.

### **Section 2**

Amendments and bylaws may be presented by any member for review by the Executive Board. Approval by a two-thirds vote (8 ~~or~~ of 12) of the Executive Board will permit the change to be sent to the membership for a vote. A majority of the membership shall be required for passage.

## **CHICAGO PUBLIC HIGH SCHOOLS ATHLETIC ASSOCIATION BYLAWS**

### **ARTICLE I - SPECIFIC RESPONSIBILITIES OF COACHES:**

#### **Section 1 – Rules Distribution**

- A. Coaches shall study the constitution and bylaws of the Chicago Public High Schools Athletic Association and the Illinois High School Association.
- B. Coaches shall issue a copy of this constitution and bylaws and any regulations promulgated in conjunction therewith, to all players selected for participation on any Chicago Public High School team in each sport.
- C. Coaches shall submit the documentation of receipt to the ~~Executive~~ Director of the Association along with the Records of Eligibility as required in Article III, Section 1, herein.

#### **Section 2 – Coaching Example**

Coaches shall endeavor, by example, to inspire good sportsmanship and fair play in the school and community.

#### **Section 3 – Behavior With Officials**

Coaches shall not visibly, audibly, or in any other manner display disrespect for the decisions of officials during the game or in any place where a crowd or player might see and/or hear a coach. Violation of this section will be sanctioned by forfeiture of the contest by the offending coach's team.

#### **Section 4 - Attire**

Coaches shall endeavor, by example, to inspire respect by appropriateness of their attire.

#### **Section 5 - Behavior**

Coaches shall avoid a display of temper. If a coach is ejected from a game, s/he must serve at least a one game suspension in addition to the game from which they were ejected. This penalty can be increased at the discretion of the Director depending on the nature of the violation.

#### **Section 6 – Smoking and Drinking**

Coaches shall not smoke or drink alcoholic beverages at any time on the field or in the playing area. Violations of this section will lead to the forfeiture of the game at which the violation occurred. Other penalties which may, at the Director's discretion, be imposed against the violating coach include suspension or banishment from coaching at Chicago Public Schools, at least two contests by the violating coach's team. If the violation occurs after the season, the violating coach's team will forfeit the first two contests of the next season.

#### **Section 7 – Entering the Playing Field**

Coaches shall not go on the field or playing area during a game except with the permission of an official.

### **Section 8 – Ineligible Student Participants**

Coaches shall not permit any student who is known to be physically unfit or academically or otherwise ineligible to participate. Coaches who violate this provision shall cause their teams to forfeit at least two contests. If the violation occurs when less than two contests remain in the season, the team shall be forced to forfeit the first two contests of the next season. The violating coach will be fined \$250 which will be paid by deduction from the violating coach's salary. Other penalties which may, at the Director's discretion, be imposed against the violating coach include suspension or banishment from coaching at Chicago Public Schools.

### **Section 9 – Home Coaches**

Home coaches shall take no actions before or during an athletic contest that are intended to provoke hostility towards a visiting team's players, coaches, school officials or students. Violations of this section will result in forfeiture of the contest to the visiting team.

### **Section 10 – Respect for Colors**

Coaches shall instruct their players in the proper method of paying respect when the colors are present at the opening of a contest.

### **Section 11 – Player Record Cards**

Coaches shall be responsible for securing from prospective players, the player's record card, which will be turned in to the Athletic Director, who will be responsible for their care. No student shall be permitted to practice with the team until the card is handed in.

### **Section 12 – Eligibility Certificates**

Each coach shall assist the Athletic Director in preparing central office records and official eligibility certificates to ensure that participants are to compete.

### **Section 13 – Lockers & Security**

The coach of the home team shall provide lockers and security for the visiting team.

### **Section 14 – Timeliness & Forfeitures**

Coaches shall make every effort to be on time to a scheduled contest. If a team and faculty representative are not ready to play within thirty minutes of the scheduled time of the contest, the contest is forfeited unless extenuating circumstances have caused the delay. The ~~Executive~~ Director shall be the sole arbiter of disagreements arising in these cases. Schools shall be fined \$100 when teams and/or coaches voluntarily forfeit a game and further will reimburse the game host for any non-cancelable costs and expenses incurred by the host.

### **Section 15 – Participant Safety**

Coaches are responsible for participants wearing safety equipment where applicable and for requiring players to remove jewelry and other items that might be dangerous.

### **Section 16 – Assistance for Officials**

The coach of the home team shall assign a school representative to meet officials before a game, to arrange for their privacy before and after the game, during half-time and to provide for any concerns related to the contest.

## **Section 17**

~~Coaches are strictly prohibited from recruiting or exerting undue influence on any person to secure or retain the attendance of a student.~~

## **Section 18 17 – Recruiting**

Coaches are strictly prohibited from recruiting or exerting undue influence on any person, including student-athletes and their parents or legal guardians, to secure or retain the attendance of a student for purposes of athletic participation at the coach's high school. This prohibition pertains to activities throughout the year and not just the school year. In the event of an allegation that a coach is attempting to recruit or exert undue influence on any person to secure the attendance of a student for purposes of athletic participation at the coach's school, the burden will be on the coach to show that the alleged activity was not an attempt to recruit or unduly influence a student. Violation of this provision shall cause the coach's team to be ineligible for any post-season competition for one year. Violators will, at the Director's discretion, be suspended, fined or banned from coaching at Chicago Public Schools.

## **Section 19**

~~Coaches determined to have violated their responsibilities under this section may be subject to disciplinary action as provided under the Chicago Board of Education's Employee Discipline Code (See Board Policy 95-1025-PO1, 95-1025-PO2, 95-1025-PO6).~~

## **Section 20 18 – Reporting of Infractions**

Coaches who know of rules infractions must report the infractions as soon as they learn of the rules violations. Coaches who delay in reporting infractions shall cause their teams to forfeit at least one game, and will be fined at the discretion of the Director.

## **Section 21 19 - Penalties**

Coaches who knowingly and repeatedly violate and/or disregard Association rules and procedures may be subject to a ban from further coaching of any sport at any Chicago public school. This ban could include lifetime banishment. The length of the ban shall be determined on a case-by-case basis and shall take into account the severity and history of violations committed by the coach.

## **Section 22 20 - Training**

Coaches from each school in each sport must attend annual training sessions regarding Association rules and procedures. Failure to attend the training sessions will subject coaches to penalties determined by the Executive Director. New coaches must also attend 12 hours of CPS-sponsored training to receive their CPS Coaching Certification. Incumbent coaches must also attend an annual 6 hour training for re-certification. This CPS-sponsored certification training will cover various topics including coaching principles, philosophy and first aid.

## **Section 23 21 – Employee Discipline**

In addition to the sanctions set forth for the violation of particular sections of these Bylaws under this Article, coaches determined to have violated their responsibilities under the Constitution and Bylaws this section may shall also be subject to disciplinary action as provided under the Chicago Board of Education Employee Discipline Rules and Policies. Code. ~~(See Board Policy 95-1025-PO1, 95-1025-PO2, 95-1025-PO6)~~

## **ARTICLE II - SPORTS AND THEIR MANAGEMENT:**

### **Section 1 - Sports**

A. The athletic sports shall be: Baseball, Basketball, Bowling, Chess, Cross Country, Football, Golf, Gymnastics, ~~Ice Skating~~, Soccer, Softball, Swimming, Tennis, Track and Field, Volleyball, Water Polo, Wrestling and other sports approved by the Executive Board. The season will close with the Chicago Public High School Championship game or meet, with the exception of those teams involved in the state tournaments or other authorized games.

B. Schools violating the dates set for the sports seasons which are prescribed by the IHSA and/or the Association shall be subject to disciplinary action as determined by the ~~Executive~~ Director subject to appeal to the Executive Board.

### **Section 2 - Additional Activities**

Inter-school competition may be provided for any other activity if five or more member schools make a formal written request to the ~~Executive~~ Director and if approved by the Executive Board.

### **Section 3 - Competitive Contests (League and Non-League)**

A. Non-league contests or practice games shall not be allowed to conflict with the regular league schedule. All scheduled non-league games must be submitted and approved by the Director prior to the season. If the Director does not sanction specific non-league contests, teams are prohibited from participating in such contests. All adjustments to non-league schedules must be submitted promptly by athletic directors.

B. In all contests conducted by the Chicago Public High Schools Athletic Association or any other organization, a school belonging to this Association shall be governed by the constitution and by-laws of the Illinois High School Association. In all matters pertaining to the interscholastic activities involving schools under the supervision of this Association and schools which are not under the supervision of this Association, the constitution and by-laws of the Illinois High School Association shall have final jurisdiction.

C. On the day of the Chicago Public High School Championship game or contest in any one sport, no other game or contest in that sport shall be conducted unless approved by the Director.

D. Post-season All-star games shall be allowed, provided arrangements or contracts are not made until they are approved by the ~~Executive~~ Director of the Association. A school failing to secure approval for a post-season game shall be excluded from competition in that sport the following season.

E. Inter-school contests or practice games shall not be played with any school team which is under the ban of this association and/or the IHSA. The penalty for violators shall be imposed by the ~~Executive~~ Director.

### **Section 4 - Sports Committees**

Sports Committees shall be the following:

- A. Boys' Committees
1. Baseball - one member from each ~~section~~ high school Area.
  2. Basketball - one member from each ~~division of each section~~ high school Area.
  3. Football - one member from each ~~section~~ high school Area.
  4. Swimming - one member from each ~~section~~ high school Area.
  5. Soccer - one member from each ~~section~~ high school Area.
  6. Golf, ~~Checkers~~, Track and Field, and Cross Country - ~~three~~ two members from each ~~section~~ high school Area.
  7. Tennis, Wrestling - two members from each ~~section~~ high school Area.
  8. Chess - one member from each ~~section~~ high school Area.

B. The name of any volunteer coach or of any coach who teaches at one school but coaches at another school must be submitted to the ~~Executive~~ Director before the competitive season of the sport begins. This report must be submitted by the principal of the school at which the coaching occurs.

C. All new coaches will be required to obtain their CPS Coaching certification within one school year of beginning their coaching assignment by successfully completing a 12 hour certification training course.

### **Section 6 - Faculty Representative**

A. A game or contest in which two schools are participating shall not begin until the coach or a faculty representative from each of the contesting schools is present. In games or contests where more than two schools are participating, each school shall have a coach or faculty representative.

B. In the event of a non-appearance of the coach or faculty representative within the forfeit time limit of that sport, the offending school shall forfeit the game.

C. In the event the coach ~~of~~ or faculty representative fails to remain through the game, the offending school shall forfeit the game.

### **Section 7 - Exchange of Official Computer-Generated Eligibility Certificates**

A. Only computer-generated eligibility certificates will be accepted for purposes of participation in Association-sponsored interscholastic contests.

B. The computer-generated certificates may be duplicated but the signatures must be original. Once this exchange takes place, these computer-generated certificates may not be altered by adding or deleting names.

C. ~~The computer-generated certificates may be duplicated by the signatures must be original. Once this exchange takes place, these computer-generated certificates may not be altered by adding or deleting names.~~ Computer-generated eligibility certificates for all teams must be signed and sent by the principal to the Director.

D. The inclusion of an ineligible player's name on the computer-generated eligibility sheet shall be cause for forfeiture of the contest.

E. Clerical errors as determined by the ~~Executive~~ Director and/or appeal board may constitute a waiver of the designated penalty.

F. A coach or faculty representatives failing to comply is subjecting his team to forfeiture or fine up to \$100 for that game or contest.

### **Section 8 - Report of Contests**

A. The Athletic Director should send all completed official computer-generated eligibility certificates (practice or league) to the ~~Executive~~ Director of the Association.

B. All official computer-generated eligibility certificates shall be kept on file in the office of the ~~Executive~~ Director of the Association.

C. In individual sports, where a number of schools are competing, the chairman of that event shall send in the official computer-generated eligibility certificates and a report of the event.

D. A coach or faculty representative failing to comply is subjecting his team to forfeiture or ~~of~~ fine of up to \$100 for that game or contest.



9. ~~Ice Skating — one member from each of the participating schools up to a maximum of six members~~
10. ~~9.~~ Bowling - one member from each ~~section~~ high school Area.
11. ~~11.~~ Gymnastics — three members from each ~~section~~
10. 16 Inch Softball and Volleyball – two members from each high school Area
11. Water Polo – one member from each high school Area

Additional sports may be added by the Executive Board.

B. Girls' Committees

1. Basketball - one member from each division of each ~~section~~ high school Area.
2. Bowling - one member from each ~~section~~ high school Area.
3. ~~Gymnastics — three members from each section.~~
4. ~~3.~~ Softball - one member from each ~~section~~ high school Area.
5. ~~4.~~ Swimming - one member from each ~~section~~ high school Area.
6. ~~5.~~ Tennis - one member from each ~~section~~ high school Area.
7. ~~6.~~ Track and Field - one member from each ~~section~~ high school Area.
8. ~~7.~~ Soccer - one member from each ~~section~~ high school Area.
9. ~~8.~~ Volleyball - one member from each ~~section of the division~~ high school Area.
9. Water Polo – one member from each high school Area

Sports determined by the ~~Executive~~ Director are subject to appeal to the Executive Board. Additional sports may be added with Executive Board approval.

C. Selection of Sports Committees

1. The ~~Executive~~ Director shall submit nominees for the sports committees to the Executive Board for its approval.
2. Selected members shall serve a two-year term and may be re-appointed.
3. If a selected member of a sports committee needs to be replaced for any reason, the ~~Executive~~ Director shall submit a nominee for the vacant position to the Executive Board for its approval.

D. Function of Sports Committees

1. The committee in charge of each sport shall present a general plan and set of rules for the season to the Executive Board. The plan submitted must ensure equivalent benefits and opportunities for boys and girls.
2. Written copies of the adopted rules and regulations and a calendar indicating play-off schedule for varsity and freshman/sophomore competition shall be sent to each school in the Association at least one month prior to the first scheduled game. The principals are responsible for dissemination of the calendar to coaches, athletes and parents or guardians of the athletes. The rules and regulations will provide notice of the appeal procedures.
3. When a committee decides ~~not to schedule~~ to revise post-season play, it shall provide written notice of its decision to all interested parties, including coaches, athletes, and their parents or guardians who are affected by the decision. The notice shall state that an interested party may request the high school principal to initiate a review by the ~~Executive~~ Director and, if necessary, the Executive Board.

## Section 5 - Assignment of Coaches

A. The directing and head coaching of any team representing a member of this Association shall be ~~vested exclusively in~~ by a certified teacher or employee of the Chicago Public Schools or other qualified individual who has been selected by the principal. Individuals who wish to be coaches who are not current employees of Chicago Public Schools must successfully complete a criminal background check through fingerprinting analysis through the CPS Bureau of Safety & Security.

## **Section 9 - Alumni Games**

Alumni games are prohibited in all sports.

## **Section 10 - Division of Proceeds**

A. In all contests between members of this Association, proceeds from tickets sold at each school shall be retained by that school.

B. Ticket sales and seating arrangements for play-offs shall be determined by the committee of that sport and the ~~Executive~~ Director of the Association.

## **ARTICLE III - RECORDS OF ELIGIBILITY:**

### **Section 1 - Central Office Record Sheet**

A. A list of proposed players shall be submitted by each school to the ~~Executive~~ Director of the Association. Participation of a player whose name does not appear on the central office record sheet results in a forfeit of that game or contest.

B. The list shall be due in the office of the ~~Executive~~ Director before the first game or contest.

C. The central office record sheet for each sport shall be signed by the principal of that school, athletic director, and coach. The central office record sheet shall include the following:

- Player's full name
- I.D. #
- Date of birth
- Home address, including zip code
- Number of semesters of high school attendance

D. Supplemental Central Office Record Sheet. After the original list of players has been sent to the ~~Executive~~ Director, a school may submit supplementary Central Office record sheets to include additions and to make deletions.

E. Composite of Central Office Record Sheets. The ~~Executive~~ Director shall maintain a composite of Central Office players' record sheets, which shall be available to each school.

### **Section 2 - Player's Record Card**

A. Before eligibility is established and before participation is in any practice or contest, each participant in the interscholastic program shall submit a completed player record card. The coach is responsible for securing the card from the participant and the athletic director is responsible for the filing of these cards ~~reports~~.

B. A complete card shall include:

- Date and proof of birth
- Elementary school record
- Physician's permission to participate, as attested to by signature
- Written consent of a parent or guardian
- Signature of student

### Section 3 - Scholastic Eligibility

#### A. Past Semester Standing

1. Student athletes must receive passing grades in 20 credit hours (4 half credits or their equivalent) for the previous semester. Additionally, a student with a grade point average below 2.0 must have an Individual Study Plan ("ISP") in place to address academic weaknesses. The ISP must be approved by the Principal and on file with the Sports Administration Office. If the student fails to satisfy the requirements of their ISP, the student's eligibility to participate will be withdrawn.
2. Credits earned in summer school may be applied to previous semester requirements.
3. A beginning freshman who has never attended any other secondary school will be eligible at once if entering at the opening of the semester. This entry must be prior to the 11<sup>th</sup> day of school.
4. A student shall not, after enrolling in the ninth grade, be eligible for more than eight semesters. If the student shall have been in membership ten days or more during any semester, the student shall be counted as having been in attendance during said semester.
5. If the student has been out of school for a semester or more, the previous semester shall be understood to mean the last semester during which the student was a member of a high school for at least ten days.
6. Students with special needs who wish to compete for their high schools will be accepted upon meeting the participation requirements established for all students. A waiver or modification of these requirements due to special needs considerations is subject to approval of the Executive Director of the Association. Each case will be reviewed on an individual basis.

#### B. Present Semester Record

1. The student shall be passing in 20 credit hours (4 half credits or their equivalent) as checked every week by the Athletic Director.
2. For purposes of scholastic eligibility, "passing" shall be determined by a student-athlete's grades, school attendance and attendance in class and conduct during the school day. A student-athlete who is failing one or more courses at the end of a week during the season shall be ineligible for the next week of competition. A student-athlete who accumulates 2 or more unexcused absences from class in a school week during the season shall be ineligible for the next week of competition. A student-athlete who is suspended from class for misconduct in a week during the season shall be ineligible for the next week of competition.
3. Eligibility shall be determined every week by the Athletic Director as approved by the high school principal. Eligibility shall date from Monday through Sunday of each week of the semester.
4. A student failing at the end of the week (Friday) is ineligible for the next week (Monday through Sunday) unless the failure is at the 20<sup>th</sup> week, at which time the student will be ineligible for the succeeding semesters. However, a student who fails more than one subject at the end of the second semester may attend summer school. If he/she obtains passing grades which fulfill the eligibility requirements, he/she will be eligible for participation in August.

C. **Penalty For Violations of Scholastic Eligibility Provisions.** If an ineligible student participates in a contest, then the student is barred from competition for a period of time not to exceed one year, as determined by the Executive Director. The decision by the Executive Director is subject to appeal following the appeal procedures set forth in Article IV, section 3 in these Bylaws. All games in which the student played while ineligible will be forfeited. Points won by the ineligible individual in all sports will be forfeited. The team is not penalized in individual sports such as chess, bowling, track and field, wrestling, ~~ice skating, gymnastics,~~ swimming, tennis, golf, and cross country, unless the ineligible student participated in team components of these sports, e.g. relay races in track and field or doubles in tennis.

#### **Section 4 - Age**

A. For Varsity competition, a student shall be eligible through age nineteen (19) unless the student shall become twenty (20) during the sport season in which event eligibility shall terminate on the first day of such season (as the season is defined in section 5.00 of the IHSA by-laws).

B. For Sophomore competition, the student shall be in the first or second year in attendance and shall not have reached the seventeenth (17) birthday prior to August 15 of the current school year.

C. Foreign exchange students must abide by all student requirements contained in these Constitution and Bylaws including the age requirements.

#### **Section 5 - Residence**

Student shall have been enrolled as members of the school represented on or before the 10<sup>th</sup> day of the previous semester for ten days or more of which he/she was a member of any school. Foreign exchange students must abide by all student requirements contained in these Constitution and Bylaws including the residence requirements.

NOTE: If the student has been out of school for some period of time, the expression "the previous semester" shall be understood to mean the last semester for ten days or more of which he/she was a member of any school.

#### **Section 6 - Transfers**

A. This section on transfers applies to all students who transfer from one high school to another within the Chicago school district and to students who transfer into a Chicago Public High School from another school district. This section also applies to foreign exchange students, and other foreign students who transfer into Chicago Public Schools.

B. All transfer students to a Chicago Public high school will be ineligible to compete in athletics for a period of one calendar year from the date of enrollment in the new school or until they have received approval for athletic eligibility from the ~~Executive~~ Director.

C. Transfer students may file a request for eligibility with the ~~Executive~~ Director stating the reasons why eligibility should be granted. The ~~Executive~~ Director's decision will be based on the following criteria:

1. If a student transfers from attendance in another high school district to attendance in the Chicago public high school district, he/she shall be ineligible unless:

a. the student's transfer is in conjunction with a move of his/her parents or legal guardian from one public high school district to the Chicago public high school district; or

b. the transfer if from a private/parochial school to the Chicago public high school in the attendance boundaries where student's parents or guardian reside, the student is enrolling for the first time in a Chicago public high school, and the principals of both the private/parochial and the public high schools involved accept the transfer, concurring that there is no evidence of recruiting in connection with the transfer.

2. A student who attends a Chicago public high school and who after attendance at one such school, transfers to another Chicago public high school shall be ineligible for a period not to exceed one year unless the student's parent/guardian move, in conjunction with the transfer, to a residence located within the attendance boundaries established by the district for the school to which the student transfers. In all other instances involving an intra-district transfer, an official ruling must be received from the ~~Executive~~ Director before any such student shall be considered eligible.

3. If a student's transfer is based upon: his/her being emancipated; his/her parents being deceased; he or she being a student from a single parent home; he or she being a ward of the state or of a court; or he or she being a student whose legal guardianship has been changed by order of a court; his/her case shall be reviewed and ruled upon by the ~~Executive~~ Director before the student is eligible. If a student's transfer is due to his/her homelessness, the student shall be eligible.

4. In determining whether a student will be deemed eligible for participation under paragraphs C.1-C.3 above, the ~~Executive~~ Director will consider whether:

- a. there is evidence that the transfer was for primarily athletic reasons; or
  - b. there is evidence that the transfer was the result of undue influence.
- Evidence of either C.4(a) or (b) above will result in a student being deemed ineligible for one calendar year from the date of enrollment.

5. A transfer for primarily athletic reasons includes, but is not limited to:

- a. A transfer to obtain the athletic advantage of a superior, or inferior, athletic team, a superior athletic facility or a superior coach or coach or coaching staff;
- b. A transfer to obtain relief from a conflict with the philosophy or action of an administrator, teacher or coach relative to athletics;
- c. A transfer seeking a team compatible with the student's athletic abilities;
- d. A transfer to obtain a means to nullify an adverse or punitive action taken by the previous school.
- e. A transfer based on undue influence includes, but is not limited to one that is induced or rewarded by an offer or acceptance of any athletic award, gift, amenity, gratuity, or benefit having a value of more than fifty (\$50.00). For purposes of this section, an athletic award, gift, amenity, gratuity or benefit includes but is not limited to money, extension of credit, meals, trips, use of vehicles, promise of athletic scholarships, offer or acceptance of school privileges or considerations not granted to other students.

D. In all cases, notice of the ~~Executive~~ Director's decision shall be given consistent with the Association Bylaws, Article IV. The decision will indicate whether a student will be deemed:

1. eligible immediately, or
2. eligible after 20 school weeks from the date of enrollment, or
3. eligible after one calendar year from the date of enrollment.

## **Section 7 - Amateur Standing**

A. **Purpose.** It is the policy of the Chicago Board of Education that the primary purpose of the school athletic program is educational. Member school's athletic programs are designed to be an integral part of the educational process and the student-athlete is considered an integral part of the student body. The Chicago Board of Education intends athletic programs to supplement not supplant a student-athlete's education. Once enrolled, all students (including foreign exchange students) are designated as amateurs and must maintain their amateur status.

**B. Definitions.**

1. Amateur. An amateur is an individual who has never used his or her knowledge of athletics or athletic skill for pay in any form, and has never played on any team on which there are paid players.
2. Athletic award, gift, amenity, gratuity, or benefit. An athletic award, gift, amenity, gratuity, or benefit includes, but is not limited to: money, extension of credit, meals, trips, free summer or off-season training or instructional camps for which other participants pay a fee, use of vehicles, promise of athletic scholarships, promise or receipt of anything of value in excess of \$50.00.
3. Media. Media includes but is not limited to programs, commercials, promotions, or messages, whether broadcast by radio, television, videos, telephone, Internet, cable, or satellite, or published in newspapers, magazines, posters, newsletters, or books. Media does not include news coverage of any kind.
4. Pay. Pay is the receipt of any athletic award, gift, amenity, gratuity, or benefit, for the student's participation in athletics not expressly permitted by these by-laws. Pay does not include an athletic scholarship or a promise of an athletic scholarship to a college or university, provided, that the scholarship is offered through a duly recognized representative of the college or university the student-athlete will attend.
5. Student-Athlete. A student-athlete is a student who is eligible to and participates in a particular sport at a member school.

**C. Amateur Status.** All student-athletes in the Chicago Public Schools must be amateurs.

**D. Prohibited Compensation.** A student shall not be eligible for competition in a particular sport if the individual:

1. Uses his or her athletic skill (directly or indirectly) for pay in any form in that sport;
2. Accepts a promise to pay even if such pay is to be received following completion of high school athletics participation;
3. Signs a contract or commitment of any kind to play professional athletics, regardless of its legal enforceability or any consideration received;
4. Competes on any professional athletics team and knows (or had reason to know) that the team is a professional athletics team, even if no pay or remuneration for expenses was received.

An investigation will be conducted by the ~~Executive~~ Director of any impropriety related to this section. Violation of this section will result in the immediate revocation of a student's eligibility status.

**E. Athletic Awards.** These rules shall not be interpreted to prohibit the acceptance of letters, medals, cups, or trophies by participants for winning or placing in athletic meets or tournaments in which three or more high schools participate and which are limited to high school students or to participants in non-interscholastic contests on equal terms, provided that in either case the awards must be made by the Executive Board or the school or organization fostering the game or meet.

**F. Chicago Public School Personnel: Prohibited Acts.**

1. No Chicago Public School personnel may provide, directly or indirectly, or solicit others to provide, to any student-athlete any athletic award, gift, amenity, gratuity, free summer or off-season training or instructional camps for which other participants pay a fee, or benefit having a value of more than fifty dollars (\$50.00) as a reward for or as an encouragement to engage in athletic participation at any Chicago Public High School.

2. Employees determined to have violated this section will be subject to disciplinary action in accordance with ~~The Chicago Board of Education Employee Discipline~~ Rules and Policies Code. ~~A violation of this section will be considered no less than a Group 2-14 Act of Misconduct according to the Employee Discipline Code. (See Board Policies 95-1025-PO1; 95-1025-PO2; and 95-1025-PO6)~~

G. **Promotional Activities.** After becoming a student-athlete, a student-athlete shall not be eligible for competition in a particular sport if the student-athlete:

1. Accepts any remuneration for or permits the use of his or her name or picture to advertise, recommend, or promote directly the sale or use of a commercial product or service of any kind;
2. Received remuneration for endorsing a commercial product or service through the individual's use of such product or service;
3. Appears or permits the use of his or her name, picture, or likeness in any media, the purpose of which is to advance a commercial interest without the prior written authorization of the Director of ~~Physical Development and Health of the Chicago Board of Education~~; or
4. If a student-athlete's name or picture appears on commercial items or is used to promote a commercial product sold by an individual or agency without the student-athlete's knowledge or permission, the student-athlete (or the member school acting on behalf of the student-athlete) is required to take steps to stop such an activity in order to retain his or her eligibility for competition in a particular sport.

#### **Section 8 - Falsifying Statements**

A. A competitor who knowingly and intentionally has made a false statement in answering any verbal or written questions or requests for information of any authorities in this Association shall be declared ineligible to represent the school or any other Chicago public high school in all sports for a period of time not to exceed one year from the time when he or she was discovered to have made the false statement. In addition,

B. Interscholastic team games in which student is engaged ~~should~~ will be forfeited.

C. Individual team meets placement ~~should~~ will be forfeited and awards returned.

#### **Section 9 - Other Affiliations**

While a member of a school team, an athlete shall not represent any out of school organizations in the sport during that sports season.

### **ARTICLE IV - INVESTIGATIONS, HEARINGS AND APPEALS:** **[formerly Constitution, Article IV, Section 3, "Investigations"]**

#### **Section 1 - Investigations**

Investigations by the ~~Executive~~ Director of any action regarding rule interpretations, eligibility, terms, conditions or other matters affecting Chicago public high schools interscholastic athletics shall be commenced as follows:

A. All requests for an investigation or determination must be made in writing and directed to the attention of the ~~Executive~~ Director. Requests for an investigation or determination may be made by a student or any employee of the Chicago Public Schools.

B. If the ~~Executive~~ Director receives a proper written request for a determination or investigation of an alleged impropriety that may give rise to violation of the Association's Constitution or Bylaws, the ~~Executive~~ Director shall decide if the request reasonably warrants a determination or an investigation. If an investigation or determination is warranted, the ~~Executive~~ Director shall conduct an investigation or make a determination and make a finding on the issue before him or her.

C. If the ~~Executive~~ Director decides that a proper written request does reasonably warrant an investigation or a determination, within 5 school days of receipt of the request, the ~~Executive~~ Director will commence an investigation of the issues raised.

D. Within 10 school days or two weeks, whichever is the shorter time period, of receipt of a proper written request for an investigation or a determination, the ~~Executive~~ Director will issue written findings to the requestor and to other persons affected by the findings, unless a hearing is needed because the findings could adversely affect a student-athlete or a school.

E. If, during the investigation, the ~~Executive~~ Director learns of information that, if true, would adversely affect a student's or school's participation in an interscholastic athletics program governed by the Association, the ~~Executive~~ Director or his or her designee will conduct a hearing on the issue under consideration before a final determination is reached.

## **Section 2 - Investigative Hearings**

The investigative hearing shall be conducted according to the following procedures:

A. Written notice of the hearing will be provided to all interested parties on or before the 10<sup>th</sup> school day ~~or two weeks, whichever is the shorter time period~~, of receipt of a request for an investigation or a determination. Notice will include identification of the issue under consideration and of the violation(s) alleged to have occurred. If the hearing concerns an issue that could have an adverse affect on a student-athlete, the student-athlete and his or her parents or legal guardian must be provided with written notice of the issue under consideration and of the violation(s) alleged to have occurred and of the date, time and location of the hearing.

B. The hearing will be held within ~~no later than 10 school days or two weeks~~ after the date of the notice ~~depending upon which is the shorter time period~~.

C. The hearing will be conducted by the ~~Executive~~ Director or his or her designee for the sole purpose of gathering relevant and material information concerning the issue under consideration. The hearing is not adversarial in nature and only the ~~Executive~~ Director or his or her designee, and other appropriate persons shall be permitted to ask questions of parties attending the hearing.

D. At the hearing, all interested parties shall, at the discretion of the ~~Executive~~ Director or his or her designee, have reasonable opportunity to present information that is relevant and material to the issue under consideration. ~~The rules of evidence shall not apply.~~ If the hearing concerns an issue that could have an adverse affect on a student-athlete, then the student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete must have an opportunity to present information that is relevant and material to the issue under consideration.

E. The hearing shall not be open to the public.

F. The ~~Executive~~ Director or his or her designee shall arrange to have the hearing proceedings tape recorded and a copy of the tape recording of the proceedings shall be made available upon request to a student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete if the hearing concerns an issue that could have an adverse affect on the student-athlete.



G. The ~~Executive~~ Director will issue written findings not later than 3 school days after the day of the hearing. The findings shall include notice of rights and procedures for appealing the ~~Executive~~ Director's findings to the Executive Board.

### **Section 3 - Appeal Hearings**

A. All requests for appeal must be made in writing to the Executive Board president within 5 school days from the date of the ~~Executive~~ Director's issuance of written findings. A copy of the appeal will be forwarded by the principal to the Executive Board in a timely manner.

B. In the event that an appeal involves the Executive Board president's school or a student at the school of another Executive Board member, the Executive Board president, or other Executive Board member shall excuse him/herself from the proceedings and the vice president, or another member of the Executive Board shall be designated to schedule an appeal hearing and to preside over the hearing.

C. The Executive Board president or a designee shall schedule an appeal hearing within 10 school days ~~or two weeks depending on which is the shorter time period~~ that will be conducted before a quorum of the Executive Board. Written notice of the hearing shall be sent to the interested parties. If the appeal hearing concerns an issue that could have an adverse affect on a student-athlete, the student-athlete and his or her parents or legal guardian must be provided with written notice of the issue under consideration on appeal and of the violation(s) alleged to have occurred and of the date, time and location of the appeal hearing.

D. The Executive Board president or a designee shall conduct the appeal hearing. The purpose of the appeal hearing is to allow the Executive Board to gather information that will allow it to make an informed, reasoned ruling on the appeal. If the hearing concerns an issue that could have an adverse affect on a student-athlete, then the student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete must have an opportunity to present information that is relevant and material to the issue under consideration.

E. The Executive Board president or a designee shall arrange to have the hearing proceedings tape recorded and a copy of the tape recording of the proceedings shall be made available upon request to a student-athlete, his or her parents or guardians, or an appropriate representative of the student-athlete if the hearing concerns an issue that could have an adverse affect on the student-athlete.

F. The Executive Board shall issue written findings on the appeal no later than 3 school days after the day of the appeal hearing. Copies of the written findings shall be sent to all parties to the appeal.

## **ARTICLE V - ATHLETIC EQUIPMENT:**

### **Section 1**

Student-athletes must return all school property in his or her possession on demand from school officials or they must pay for same if lost, stolen, or damaged.

### **Section 2**

Failure to comply with Article V, Section 1, shall result in a student being barred from interscholastic sports and in a withholding of athletic honors until compliance is met.

## **ARTICLE VI - INDIVIDUAL ATHLETIC AWARDS:**

### **Section 1**

Each school shall determine appropriate types of school athletic awards.

## **Section 2**

Each school shall determine the standards on which school awards are based.

## **Section 3**

Individual awards will be given to members of Citywide Championship Teams as determined by the Association's sports committees and with the approval of the Executive Board.

## **ARTICLE VII – FORFEITS:**

### **Section 1**

A school forfeiting or canceling a practice of league game or dual meet shall be liable for all expenses incurred in provided for that game or meet, if notice of intention not to play was not given in time to cancel arrangements. Cancellation decisions based on inclement weather should be made two hours before game time between both coaches.

### **Section 2**

A school forfeiting two or more league games in any sport shall stand suspended for the succeeding season in that sport. A letter to the principal, athletic director and coach shall notify the school of the impending suspension. Upon completing the suspension period, the school must apply for readmission to the league for the next year. The coach of the forfeiting team will not receive a coaching stipend for the remainder of the current season. Teams forfeiting state games will be fined \$100, will reimburse the host for non-cancelable costs and expenses and shall also be subject to additional sanctions at the discretion of the Director.

### **Section 3**

The suspension may be contested in accordance with the appeal provisions contained in Article IV Section 3 herein. ~~waived if at the call of the president of the Executive Board, the principal or faculty representative appears before the Executive Board and presents an explanation satisfactory to the body.~~

## **ARTICLE VIII - GAME INFRACTIONS OR PROTESTS:**

This section shall govern all protests by and/or between schools regarding an irregularity or infraction occurring during a particular game or contest.

### **Section 1 - Protests**

A protest is a report referred to the ~~Executive~~ Director regarding some irregularity or infraction occurring during a particular game or contest.

### **Section 2 – Protest Procedures**

All steps in the protest procedures must be followed by the order specific, or the protest option will be forfeited. The steps of the protest procedures are as follows:

**Step 1** - Disagreements between schools shall be taken up first by the ~~Executive~~ Director and principals of the two schools concerned. A special effort must be made not to delay the regular or play-off schedules.

**Step 2** - If the schools concerned are unable to reach an agreement by 12:00 noon on the first school day following the game or event under protest, the protest then must be registered by phone or in person to the office of the ~~Executive~~ Director by the principal or person in charge of the protesting school. This procedure should be used in situations that arise during:

- a) play at any time;
- b) games played during the last week of the regular season;
- c) play-off games.

**Step 3** - The principal of the protesting school will follow up Step 2 with a letter outlining the facts of the protest and a \$50.00 school check, which are to be hand delivered to the office of the ~~Executive~~ Directory by 1:00 p.m. of the same day. The ~~Executive~~ Director and the chairperson of the sport committee concerned will investigate the matter and will reach a decision before the end of that same school day.

**Step 4** - If the protest is upheld, the defendant school will forfeit the game or event in question. In the case of the protest's occurring during play-offs, the school winning the protest continues to compete in the play-offs.

**Step 5** - If the school ruled against disagrees with the decision, the principal or person in charge of that school will file a letter requesting a hearing before the Executive Board. The letter is to be mailed to the president of the Executive Board within three school days of the receipt of the decision of the ~~Executive~~ Director. Play-offs will not be delayed.

**Step 6** - The president of the Executive Board shall convene the Executive Board within one week of the receipt of the letter to review the case. The decision of the Executive Board will be final.

### **Section 3 – Protest Fee**

The \$50.00 fee will be returned to the protesting school if the protest is won. If the protest is denied, the check is deposited in the Athletic Association funds.

### **Section 4 – Protests Involving Ineligibility**

Protest involving eligibility may be made at any time. In such cases, the protest procedure will begin with the principal's phone call to the ~~Executive~~ Director.

### **Section 5 – Investigation Expense**

The expense of the investigation shall be borne by the Association.

### **Section 6 – Holding Post-Season Tournaments**

Upon request by an interested party, an appeal of a sport committee decision not ~~be to~~ hold a post-season tournament must be initiated by a written referral by a high school principal to the ~~principal's~~ Executive Board. The appeal must be filed before the first game of the season or written ten (10) school days after the written notice has been received by coaches, athletes, and parents/guardians. The decision of the Executive Board will ensure that equivalent benefits and opportunities are provided to boys and girls. The written decision will be rendered within thirty (30) school days.

## **ARTICLE IX - PRIVATE LESSONS AND SPECIAL PROGRAMS:**

Individual private lessons, school physical conditioning programs, recreational programs and non-school competitive programs are not considered as coaching situations and may be participated in by high school students within the limitations of these Bylaws.

## **ARTICLE X – ROTC COMPETITION**

~~ROTC inter school competition in any branch of athletics must be held under the eligibility rules of the Athletic Association.~~

## **ARTICLE XI X - SPECIAL RULINGS:**

Notwithstanding anything in the Bylaws to the contrary, the following special rules shall apply.

### **Section 1 - Basketball**

Sports seasons shall coincide with those established by the Illinois High School Association for those sports in which the Association enters the State Tournament. Refer to the IHSA handbook for these dates.

A. No team representing a Chicago public high school shall in any one season play more than 16 interscholastic basketball games exclusive of games played in tournaments. No school shall permit any of its basketball teams to play in more than three tournaments other than State Championships series. However, a team which does not participate in any invitation tournaments may play a maximum of 21 games, a team which participates in only one such tournament may play a total of 19 games exclusive of the State Tournament series, and a team which participates in two tournaments may play a total of 18 games exclusive of the state tournament series. A team which participates in three tournaments exclusive of the state tournament series is limited to 16 games.

B. The visiting team is entitled to one-half of the tickets purchased for any play-off game.

### **Section 2 - Basketball Tournaments**

A. Permission to organize and conduct any tournament must be obtained from the principal of the schools involved and sanctioned by the ~~Executive~~ Director.

B. The individual school responsible for the tournament shall appoint a faculty member other than the coach to take charge of all arrangements.

C. The tournament shall be composed entirely of schools who are members of the Illinois High School Association.

D. Permit for the use of gymnasium and locker room facilities are to be obtained from the ~~Office of Operations, 125 South Clark Street Chicago, IL 60603~~ Principal of each school.

E. All Executive Board rules and regulations shall govern eligibility and play including the exchange of eligibility sheets properly filled out.

F. An accurate accounting is to be sent to the principals of the schools involved and kept on file for future audit.

G. Broadcasting or sponsorship or acceptance of funds from outside agencies must be in accordance with Illinois High School Association regulations and authorized by the members of the Chicago Board of Education as required by Board Rules and Policies.

### **Section 3 - Chess**

Chess sport season shall be held in the second semester. Students are permitted to participate during the first semester chess activity season.

#### **Section 4 - Golf**

Golf shall be held in the fall and spring semesters.

#### **Section 5 - Football**

A. Football practice may start as determined by the Illinois High School Association. Football practice during this period can only be conducted by the assigned football coaches at the respective schools. Prior to this starting time, football practice cannot be conducted by football coaches or other members of the Physical Education Department, school faculty members or unofficial coaches. Availability of school facilities for practice before the period determined by the Illinois High School Association should be requested by the principal. After July 31, no player or team is permitted to attend a practice or training camp apart or away from the regular practice or playing field of the player or team.

B. No games or scrimmages with other schools shall be permitted before the official IHSA opening date for football.

C. Pre-Season Practice Requirements. A student shall become eligible to participate in an interscholastic contest or scrimmage in boys' football after completing a minimum of one and one-half hours of actual field practice on 14 days excluding Sunday. These practices must be conducted in accordance with the IHSA by-laws.

1. Contest Limitation - No boys' football team representing a member school shall, in any one season, participate in more than nine games exclusive of the IHSA series and exclusive of the City of Chicago Prep Bowl series, participated in by the Association and Chicago Catholic League.
2. One Game Per Calendar Week - Not more than one game per calendar week shall be played except in the case of postponed league games, participation in State play-offs as authorized by the Executive Director of the Association.
3. High School Teams Prohibited From Playing Against Non-High School Teams - High school teams are prohibited from playing or scrimmaging junior college or college teams or any team other than high school.
4. State Tournament Competition - In all sports, where the Association season closes before the State Tournament, the Chicago champion shall be permitted to enter into the State Tournament.

#### **Section 6—Rifle Marksmanship**

~~ROTC inter-school competition shall be held during the first semester.~~

#### **Section 7—Ice Skating**

~~Ice Skating shall be held during the month of January.~~

#### **Section 8 6 - Track**

Indoor Track Championship shall be held during the month of March.

#### **ARTICLE XII XI - PENALTY FOR VIOLATING RULES:**

Any violation of the rules of the Association shall be reported to the Executive Director. The Executive Director shall conduct an investigation into all alleged violations of the Constitution and Bylaws and make appropriate findings pursuant to the procedures set forth in Article IV of these Bylaws. The Director's findings may require that sanctions or penalties are placed upon schools, or coaches of offending schools. Penalties can range from written warnings, fines, suspensions or banishment from participation depending on the severity of the violation.