## APPROVE ENTERING INTO AN AGREEMENT WITH KNOW-HOW, LTD, FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Know-How, Ltd. to provide consulting services to the Office of Technology Services ("OTS") at a cost not to exceed \$150,000.00. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: Know-How, Ltd.

8020 Lockwood Skokie, Illinois 60077 Contact: Howard Minsky Telephone No.: (847) 676-8629

Vendor No. 29291

**USER:** Office of Technology Services

125 South Clark Street, 3rd Floor

Chicago, Illinois 60603

Contacts: Robert W. Runcie, Chief Information Officer

Clarence Rodgers, Assistant Director, Legacy System

Telephone No.: (773) 553-1300

**TERM:** The term of this agreement shall commence October 27, 2005 and shall end October 26, 2006. This agreement shall have two (2) options to renew for a one (1) year period.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** Consultant shall provide Unisys-based applications programming support to the Board. The Consultant will provide maintenance enhancement and modifications to the following Legacy systems including, but not limited to, interfaces from/to MAPPER for use with Oracle financials, Kronos, student transportation, procurement cards, space utilization, job tickets, and MAPPER mail. The Consultant will provide services to the following Departments: Operations, Teacher Recertification, Budget, Office of Technology Services, Finance; Purchasing and Payroll.

**DELIVERABLES:** Consultant shall provide the following deliverables:

- Programming new/enhancements/modifications to the computerized systems, Kronos, student transportation, procurement cards, job tickets, MAPPER mail, and Oracle interfaces from/to MAPPER.
- Providing technical support at the Central Office.
- Printing of the budget.
- Implementing software and technical support for various departments.

## **OUTCOMES:** Consultant's services shall result in the following:

- Statistics for various departments.
- Graphical user interface added to various MAPPER runs/systems that will assist schools and Central Office.
- Create programs with special functions requested by Central Office.
- Allow users (employees and possibly parents) to access non-critical data from CSI and SAMAPR
  using the web.

Meet governmental mandates for printing of budget and statistics for sports programs.

**COMPENSATION:** Consultant shall be paid as follows: the hourly rate of \$75.00, total not to exceed the sum of \$150,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The vendor for this contract is an independent consultant (100% non-minority).

LSC REVIEW: Local School Council approval is not applicable to this report.

<b>FINANCIAL:</b> Charge to Office of Technology Services: \$150,000.00		FY 06	
Budget Classification:	0220-210-000-1109-5410	\$56,250.00	FY 06
-	0220-467-000-9572-5410	\$56,250.00	FY 06
	0220-210-000-1109-5410	\$18,750.00	FY 07
	0220-467-000-9572-5410	\$18,750.00	FY 07

## **GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Ethics** – The Board's Ethics Code adopted June 23, 2004 (04-0623-P04), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Heather A. Obora Chief Purchasing Officer Approved:

Arne Duncan

Chief Executive Officer

Within Appropriation:

John Maiorca

Chief Financial Officer

Approved as to Legal Form

Patrick J. Rocks General Counsel

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