## APPROVE ENTERING INTO AN AGREEMENT WITH YOUTH GUIDANCE FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Youth Guidance ("Provider") to provide consulting services to the Office of Specialized Services, Safe and Healthy Schools at a cost not to exceed \$184,818.35. The Provider was selected on a non-competitive basis because the Provider is identified as the service provider in the grant from the U.S. Department of Education entitled, Avenues for Success. A written agreement for this Provider's services is currently being negotiated. No services shall be rendered by the Provider and no payment shall be made to the Provider prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**PROVIDER:** Youth Guidance

122 S. Michigan Ave. Suite 1510

Chicago, Illinois 60603 Contact: Vivian Loseth

Phone: 312-253-4900 x3915 FAX: (312) 253-4917

Vendor# 11060

**USER:** Office of Specialized Services

Safe and Healthy Schools 125 South Clark, 8<sup>th</sup> floor

Contact: Dr. Renee Grant-Mitchell

Phone: 553-1800 FAX: (773) 553-1801

**TERM:** The term of this agreement shall commence on February 28, 2006 and shall end on July 31, 2006. This agreement shall have no options to renew.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with a 30 day notice.

SCOPE OF SERVICES: Avenues for Success (AFS) is based on Project SUCCESS, a Substance Abuse Mental Health (SAMHSA) approved model on the National Registry of Effective Prevention Programs. The model is a school-based program that provides a full range of substance abuse prevention and early intervention services to students. Provider will furnish counseling and support services to no fewer than six hundred at-risk students selected by CSH from six different high schools (100 from each high school). Specifically, Provider will do the following: (i) provide student and staff orientation sessions; (ii) engage counselors to teach eight-session substance abuse prevention education programs for these students, (iii) provide an individual assessment of each student, (iv) provide group and/or individual counseling for all students; (v) set-up referral and treatment services as warranted, (vi) develop and implement a referral network for the students' families; (vii) develop and provide workshops and seminars on substance abuse, mental health, and school-support issues for the participating high school faculty, students' families and the community; (viii), work with Northeastern Illinois University to coordinate the adventure education (experiential learning) component of the AFS program, (ix) assist Pacific Institute of Research and Evaluation (PIRE), the Grant evaluator, by collecting and providing service and school data; (x) require its staff to participate in the meetings and Project SUCCESS training required by the Grantor; and (xi) develop and implement a referral network reflecting student/parent service and treatment coordination.

**DELIVERABLES:** Provider will furnish the following deliverables: (i) student and staff orientation sessions; (ii) multiple eight-session drug abuse and violence prevention student workshops utilizing the Project SUCCESS curriculum in each of the 4 high CSH-selected schools; (iii) a written student assessment for each participating student; (iv) group and/or individual counseling sessions for each participating student; (v) workshops and

seminars on substance abuse, mental health, and school-support issues for the participating high school faculty, students' families and the community; (vi) a referral network reflecting student/parent service and treatment coordination; (vii) monthly service and financial reports, and; (viii) evaluation data reports as requested by the Board.

**OUTCOMES:** Provider's services shall result in the following improvements in school performance for participants in the Avenues for Success program: 2% decrease in disciplinary actions; 2% decrease in truancy rate; 2% increase in attendance rate, and; 2% improved letter grades in core subjects.

**COMPENSATION**: Provider shall be paid as follows: in five installments for services rendered and reimbursable expenses not to exceed \$184,818.35 in the aggregate for services rendered from February 28, 2006 to July 31, 2006.

## REIMBURSABLE EXPENSES: Provider may receive reimbursement for the following:

- (a) Professional Development Trainings for Youth Guidance Counselors to become trained in the Project SUCCESS model for the Avenues for Success program, and to remain current on issues related to alcohol abuse and prevention. Such professional development training expenses shall not exceed Three Thousand and 00/100 (\$3,000.00) in the aggregate.
- (b) Food and Beverages used for Program-Related activities. Such food and beverage expenses shall not exceed Six Thousand and 00/100 (\$6,000.00) in the aggregate and Provider shall present a tax-exempt number when purchasing such food and beverage.

All reimbursable expenses are included in the maximum compensation amount reflected above.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan fro Minority and Women Business Enterprise Economic Participation (M/WBE Plan), this contract is exempt from review because the participation goal provisions of the M/WBE plan do not apply to transactions where the vendor is a not-for-profit organization. Although a not-for-profit organization, Youth Guidance has identified the following M/WBE participants:

Total MBE: .001%

Total Hispanic: .001%

Latino Express 3230 W. 38<sup>th</sup> St. Chicago, IL 60632

Total WBE: .002%

Active Temporary Service .001%

25 East Washington St. suite 1717

Chicago, IL 60602

Arrow Messenger Service .001% 1322 W. Walton St. Chicago, IL 60601

06-0125-PR23

**LSC REVIEW:** Local School Council approval is not applicable to this report.

FINANCIAL: Charge to: Office of Specialized Services: \$184,818.35

Fiscal Year: 2006

Budget Classification: 0965-239-127-8984-5410

Source of Funds: Misc. Federal/State

Requisition Number: pending

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Heather A. Obora

**Chief Purchasing Officer** 

Arne Duncan

Approved:

**Chief Executive Officer** 

Within Appropriation:

Approved as to legal form

John Majorca

Chief Einancial Officer

Patrick J. Rocks

**General Counsel**