## APPROVE THE PARTICIPATION OF EDGAR ALLAN POE CLASSICAL SCHOOL IN AN EDUCATIONAL TOUR TO PHOENIX, SCOTTSDALE, SEDONA, WILLIAMS AND GRAND CANYON, ARIZONA AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of twenty-four (24) Edgar Allan Poe Classical School Choir students in an educational tour to and Phoenix, Scottsdale, Sedona, Williams, and the Grand Canyon in Arizona from April 10 – 14, 2006 and authorize travel expenses related to the program if any.

USER: Edgar Allan Poe Classical School

10538 South Langley Avenue

(773) 535-5525

Chicago, Illinois 60628

Rae Smith, Principal and Barry K. Elmore, Music Teacher

**PROGRAM:** The Edgar Allan Poe Classical School Choir will participate in an educational field trip to Phoenix, Scottsdale, Sedona, Williams and the Grand Canyon in Arizona.

**EDUCATIONAL VALUE/OUTCOMES:** Students in the choir will prepare for four concerts of music of various cultures. Students will enhance their knowledge of the flora and fauna of the American Southwest, history and culture of the Native Americans of the region, and the geology associated with Sedona and the Grand Canyon.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by Hemisphere Educational Travel, 694 Milwaukee Avenue, Prospect Heights, IL, 60070. They include coach transportation to and from O'Hare Airport from 87<sup>th</sup> Street and the Dan Ryan. Roundtrip air travel on United Airlines, three nights accommodations at the Scottsdale Pima Inn and Suites, one night accommodations at the Fray Marcos Hotel in Williams, Arizona, a tour of Phoenix and Scottsdale, a guided tour of the Desert Botanical Gardens. We will perform for several senior groups in the ballroom of the Pima Inn. Performances are also scheduled for the New School for the Arts, Highland Jr. High School, and at the depot of the Grand Canyon Railroad. The group will travel via the Grand Canyon Railroad to the Grand Canyon.

**COST:** The per person cost is \$ 915.00 which includes transportation, meals, hotel, costs, health and accident insurance The costs will be paid by the parents of attending students. The cost of the three staff chaperones is included free with the tour package. Fundraising will be used to reduce the cost for choir members participating in the excursion.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03-0527-PO01 ("Policy on Student Travel"), including proper ratio of students to adults.

Traveling with the students will be Barry Elmore (Music Teacher), Patricia Murphy (Counselor), Olevia Perry (Assistant Principal), Catherine Boganey (Parent), Saretha Bournes (Parent), LaSondra Boyce (Parent), Charlene Boyce (Parent), Catherine Dunning (Parent), Stephen Dunning (Parent), Elisher Harvey (Parent), Adrian Holmes (Parent), Marc Holmes (Parent), Kent Newone (Parent), Cynthia McMahon (Parent), Deborah Sam-Binion (Parent), Rene Simmons(Parent), Susan Smith-Ross (Parent), Claudette Terry (Parent), Celeste Tukes (Parent), Warren Tukes (Parent), and Joan Wingo (Parent).

**PARENTAL CONSENT:** Written parental consent and release forms for each person are on file at Edgar Allan Poe Classical School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

**LSC REVIEW:** The Local School Council of the Edgar Allan Poe Classical School approved this action on November 8, 2005.

FINANCIAL: No cost to the Board.

## **GENERAL CONDITIONS:**

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Barbara Eason - Warting

Barbara Eason-Watkins Chief Education Officer

Arne Duncan
Chief Executive Officer

Noted:

John Maiorca

Chief Financial Officer

Approved as to legal form: M

Patrick J. Rock's General Counsel