## APPROVE ENTERING INTO AN AGREEMENT WITH WILLIAM K. RICE D/B/A RICE CONSULTING FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with William K. Rice d/b/a Rice Consulting ("Consultant") to provide consulting services to the Office of Local School Council Relations ("Office") at a cost not to exceed \$93,475.20. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. The Consultant has provided administrative support to the Office under another contract. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to the agreement is stated below.

**CONSULTANT:** Rice Consulting

529 Willow Road

Winnetka, Illinois 60093

William K. Rice (847) 441-7793 Vendor # 83838

**USER:** Office of Local School Council Relations

125 S. Clark St., 5<sup>th</sup> fl. Chicago, IL 60603 James Deanes (773) 553-1407

**TERM:** The term of the agreement shall commence on April 1, 2006 and shall end March 31, 2007. The Board shall have 4 options to renew the agreement for periods of one year each. Costs for the option years will be negotiated by the Office prior to the start of each option period, but will not increase more than the "Consumer Price Index - U.S. City Averages for Urban Wage Earners and Clerical Workers, All Items".

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate the agreement with or without cause upon 30 days written notice to Consultant.

SCOPE OF SERVICES: Consultant will provide no less than 1,200 hours of administrative support needed in conducting LSC elections; preparing training materials for LSC members to satisfy mandated training; train LSC members in mandated training; monitor and report on candidate recruitment; develop and monitor LSC budget; review and analyze rules, Board policies and laws that impact the Office; provide technical assistance to LSCs in carrying out their responsibilities; assist in the analysis of current LSC computer programs as the Chicago Public School system moves to a new platform; and assist with the development and implementation of the parent programs. Consultant will attend meetings and perform other duties as assigned by the Officer of Local School Council Relations.

**DELIVERABLES:** The Consultant will provide weekly written reports to the Local School Council Relations Officer detailing support activities. In addition, the Consultant will prepare and submit written reports on meetings attended, technical assistance provided to individual LSCs, or other activities as requested by the Local School Council Relations Officer.

**OUTCOMES:** Consultant's services will result in resolving more LSC problems, improved election process, and development of specifications for the movement of the LSC computer programs to a new platform.

**COMPENSATION:** Consultant shall be paid as follows: Equal monthly payments of \$7,789.60. Total compensation is not to exceed the sum of \$93,475.20.

REIMBURSABLE EXPENSES: Consultant shall be reimbursed for the following expenses: None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Officer of Local School Council Relations to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE and 5% total WBE. However the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the vendor has demonstrated reasonable good faith efforts.

The vendor has identified and scheduled the following firms and percentages:

## Total MBE 35%

- 1) All Printing & Graphics, Inc 1812 West Roosevelt Road Broadview, IL 60155
- Coretta McFerren
   319 165<sup>th</sup> Place
   South Holland, IN 60473

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Local School Council Relations: \$46,737.60

Budget Classification: 0130-210-000-6050-5410 General Education 210

Fiscal Year: 2006

Charge to Local School Council Relations: \$46,737.60 Fiscal Year: 2007 **Budget Classification:** 0130-210-000-6050-5410 Fiscal Year: 2007

General Education 210

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

**Arne Duncan** 

**Chief Executive Officer** 

06-0322-PR13

Within Appropriation:

John Maiorca Chief Financial Officer

Approved as to legal form:

Patrick J. Rocks **General Counsel**