# AMEND BOARD REPORT 06-0823-PR7 APPROVE ENTERING INTO AGREEMENTS WITH DEPAUL UNIVERSITY, WORKING IN THE SCHOOLS (WITS), AND CITY YEAR FOR TUTORING SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with DePaul University, WITS and City Year to provide tutoring services to the Office After School & Community School Programs at a cost not to exceed \$172,000 \$272,000 in the aggregate. Consultants were selected on a non-competitive basis because of the quality of their previous services. No services shall be provided and no payment shall be made to any Consultant prior to the execution of such Consultant's written agreement. The authority granted herein shall automatically rescind in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below:

This amendment is required to increase the compensation amount for City Year by \$100,000 for additional services to be provided. A written amendment to the agreement for City Year is required. The authority granted herein shall automatically rescind in the event a written amendment is not executed within 90 days of this amended Board Report.

### **CONSULTANTS:**

 DePaul University Vendor No.: 37159
 E. Jackson Boulevard Chicago, Illinois 60604
 Phone: (773) 325-4351

Contact Person: Dr. Delores Eder Contract Amount: \$28,000

3. City Year

Vendor No.: 31218 36 S. Wabash

Chicago, Illinois 60603-2953 Phone: (312) 464-9899

Contact Person: Lisa Morrison-Butler Contract Amount: \$80,000 \$180,000

**USER:** Office of After School & Community School Programs

125 S. Clark Street, 10<sup>th</sup> floor Chicago, Illinois, 60603 Elizabeth Swanson (773) 553-1529

**TERM:** The term of each agreement shall commence on August 24, 2006 and shall end June 30, 2007.

**SCOPE OF SERVICES:** Each Consultant will provide tutoring services to elementary and high school Chicago Public Schools (CPS) students, as follows.

## Tutoring Services-

- 1. Recruit and train volunteers to provide instructional support that is tied to the (CPS) curriculum.
- 2. Provide one-to-one or small group site based tutoring services to elementary and/or high school students, preferably at a CPS facility or school.
- 3. Provide an organized support system for the tutoring program that insures professional planning, linkages with the tutee's classroom curriculum, ongoing supervision of the tutoring program, and a structured assessment and evaluation process.

2. WITS

Vendor No.: 24125 200 West Adams Chicago, Illinois 60606 Phone: (312) 751-9487

Contact Person: Mary Ellen Guest

Contract Amount: \$64,000

4. Provide a minimum of 4 hours per week of tutoring before or after school, or at a time other than the regularly scheduled instruction. (Saturday schedules must be pre-approved in writing by the principal of the school where the program will be held.)

**DELIVERABLES:** Consultants will (1) attend orientation, and update meetings as required by the Office of After School & Community School Programs; (2) maintain accurate records of the names, identification numbers, grade levels, dates of entry and exit from the tutoring program, and the school of the Chicago Public School students who are being serviced by the tutoring program; (3) submit a monthly project status report and a year-end report as required by the Office of After School & Community School Programs.

**COMPENSATION:** Consultants shall be paid as invoices are submitted and verified on a quarterly basis, not to exceed the sums indicated for each consultant above, with the aggregate cost not to exceed \$172,000 \$272,000.

**OUTCOMES:** Consultant's services shall result in (1) Improved students' academic performance in school in reading and mathematics as measured by an reading assessment called Stanford Learning First, which is aligned to the Illinois Learning Standards measured on the Illinois Standards Achievement Test (ISAT) or Test of Achievement and Proficiency (TAP), and (2) Improved students' education and career goals as demonstrated by improved attendance at school and/or improved grades on the students' report cards.

#### REIMBURSABLE EXPENSES: None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreements <u>and City Year amendment</u>. Authorize the President and Secretary to execute the agreements <u>and City Year amendment</u>.

AFFIRMATIVE ACTION: Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the consultants are non-for-profit organizations.

LSC REVIEW: Not applicable.

FINANCIAL: Charge to: Office of After School Programs
Budget Classification: 0939-210-000-7090-5410
Source of Funds: General

**GENERAL CONDITIONS**: Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the previsions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time shall be incorporated into and made a part of the agreement.

Approved for Consideration:

**Chief Purchasing Officer** 

Within Appropriation:

JOHN MAIORCA Chief Financial Officer

Approved as to Legal Form

**General Counsel** 

Approved:

ARNE DUNCAN

**Chief Executive Officer**