APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS VENDORS FOR PROGRAM EVALUATION SERVICES FOR THE BOARD OF EDUCATION OF THE CITY OF **CHICAGO**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with various vendors for external evaluation services for use by the Chicago Board of Education, including various central office departments, at a cost not to exceed \$3,000,000.00 in the aggregate. Vendors were selected on a competitive basis (Specification No. 07-250021) pursuant to Board Rule 5-4.1. Written agreements for each vendor will be negotiated. No services shall be provided and no payment shall be made to any Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event a written agreement for such Vendor is not executed within 120 days of this Board Report. Information pertinent to these agreements is stated below.

VENDORS: 1. American Institutes for Research 1000 Thomas Jefferson St. NW Washington, DC 20007 202-403-5727 Dede Navlor Vendor #68697

> 3. Compass Consulting Croup, LLC 5726 Fayetteville Road, Suite 203 Durham, NC 27713 919-544-9004 Dr. Amy A. Germuth Vendor #67743

5. Macro International, Inc. 11785 Beltsville Drive Calverton, MD 20705 301-572-0248 Helene P. Jennings Vendor #94469

7. Pacific Research & Evaluation, LLC 3507 SW Corbett Avenue Portland, OR 97239 503-595-3970 Steven P. Ryder, Ph.D. Vendor #67740

9. Board of Trustees of the University of Illinois 1901 S. First Street, Suite A Champaign, IL 61820 217-333-2187 312-966-8406 Kathy Young Luisa Vargas Vendor #32571

11. Western Michigan University The Evaluation Center 1903 W. Michigan Avenue MS 5237 Kalamazoo, MI 49008 269-387-5920 Dr. Chris L.S. Coryn Vendor #33023

2. Children's Memorial Hospital 2300 Children's Plaza, Box 205 Chicago, IL 60614 312-523-7772 Jenifer Cartland Vendor #40737

4. Leanne Kallemeyn 820 North Michigan Ave. Chicago, IL 60611 312-915-6800 Leanne Kallemevn Vendor #67742

Metis Associates, Inc. 90 Broad Street, Suite 1200 New York, NY 10004 212-425-8833 Stanley Schneider Vendor #67741

8. The University of Chicago 5801 South Ellis Chicago, IL 60637 773-702-8604 Mary Ellen Sheridan Vendor #33123

10. WestEd 730 Harrison Street San Francisco, CA 94107 510-302-4239 Teresa Johnson Vendor #33250

USERS: The Office of Research, Evaluation, and Accountability and various other departments of the Board of Education of the City of Chicago. User departments should consult with the Department of Program Evaluation in the Office of Research, Evaluation, and Accountability prior to selection from this list in order to help meet the unique needs of each district evaluation project.

Commodity Manager: Lee Saulter

TERM: The term of each agreement shall commence upon execution, and shall end June 30, 2009. Each agreement shall have one (1) option to renew for a period of two (2) years. No statement of work shall be for a period which extends beyond the end date of the agreement.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES: In accordance with requirements, Vendor(s) will evaluate the effectiveness of the implementation and outcomes (arising from it) for various district programs. Vendor(s) will conduct a variety of activities, that may include, but not be limited to: design program evaluation plans; conduct focus groups and structured interviews of participants; develop, administer, and analyze surveys of participants and instructors; execute reviews of written materials produced during district programs; observe and document activities of district programs including professional development offerings, university courses, classroom lessons, and coaching sessions in a systematic manner; design and conduct a variety of quantitative and qualitative data analyses; and disseminate evaluation results to relevant stakeholders in written and oral formats. In some cases, in order to meet federal and grant guidelines, external Vendor(s) is required for these services in order to maintain objectivity and impartiality for the program evaluation, however determination of the final evaluation plan and services provided will be by the Board or its representative(s).

DELIVERABLES: Vendor(s) will provide all the deliverables specified in their individual written agreement(s). The Vendor(s) will provide monthly written updates as to the progress of work, as well as periodic formal reports including, at minimum, an end of project summary report. The Vendor(s) will also provide regular presentations to senior district staff, at minimum quarterly. The Vendor(s) will also make available, as requested by the Board, copies of all measurement instruments, interview and observational protocols used, and copies of all final analysis computer code generated.

OUTCOMES: Evaluation is an integral part of the strategic goals of the district. Program evaluation is envisioned as the application of systematic research methods to assess program design, delivery, implementation, and effectiveness. More specifically, the purpose of program evaluation is to provide empirical information that is useful to program developers, program staff, program managers, senior management, policy makers, and other stakeholders. Vendor services will provide evaluation tools and reports which will serve to help the district:

- Develop and promulgate new program(s) (Program design)
- Assess the delivery and implementation of existing program(s) (Program delivery)
- Assess program effectiveness (Program outcomes)

In support of these evaluation activities is the recognized importance of providing district staff (at the program and highest administrative levels) with relevant evaluation information throughout the calendar year. It is expected that the distribution of evaluation information as feedback will be provided via the established infrastructure of the organization (e.g., scheduled team or committee meetings, written reports), and is expected to encompass lessons learned from evaluation at all levels. The Vendor services and data collected will allow for determination as to whether (and to what degree) various district programs meet their outcomes.

COMPENSATION: Vendors shall be paid in accordance with the prices and deliverables stated in individual statements of work executed pursuant to the agreements. The total compensation payable to all vendors shall

not exceed \$3,000,000.00 in the aggregate.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreements, including any indemnities to be provided to vendors by the Board. Authorize the President and Secretary to execute the agreements. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate the agreements. Authorize the Chief Officer of Research, Evaluation and Accountability or designee to execute individual Statements of Work as they are needed.

AFFIRMATIVE ACTION: Pursuant to Section 5.2 of the Remedial Program for Minority and Women Business Enterprise Contract Participation in Goods and Services Contracts, a determination will be made as to when transactions should be excluded from contract specific M/WBE goals. It has been determined that the participation goal provisions of the Program do not apply to transactions where the pool of providers includes not-for-profit organizations.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to various schools and departments Fiscal Year: 2007-2008

Budget Classification: Various 2008-2009

Requisition Number:

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:

Heather A. Obora

Chief Purchasing Officer

Arne Duncan

Chief Executive Officer

Within Appropriation:

Pedro Martinez / Chief Financial Officer

Officer i mancial Officer

Approved as to legal form:

Patrick J. Rocks General Counsel

3