# APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH THE CHICAGO METRO HISTORY EDUCATION CENTER FOR CONSULTING SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the first option to renew the agreement with the Chicago Metro History Education Center to provide consulting services to the Office of High Schools and High School Programs at a cost for the option period not to exceed \$210,000. A written document exercising this option is currently being negotiated. No payment shall be made to the Chicago Metro History Education Center during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

### **CONSULTANT:**

Chicago Metro History Education Center 60 West Walton Chicago, Illinois 60610 Vendor #15079 Contact: Lisa Oppenheim (312) 255-3661

### **USER:**

Office of High Schools and High School Programs Department of High School Teaching and Learning 125 South Clark Street - 16th Floor Chicago, Illinois 60603 Contact: Michael C. Lach, Officer

Phone: (773) 553-3386

Contact: Angell Campbell, Project Manager

Phone: (773) 553-6387

ORIGINAL AGREEMENT: The original Agreement (authorized by Board Report 07-1114-PR14) in the amount of \$210,000.00 is for a term commencing November 15, 2007 and ending November 14, 2008, with the Board having 2 options to renew for a 1 year term. Consultant was selected on a non-competitive basis because consultant was identified as the service provider in the Teaching American History grant received from the U.S. Department of Education.

**OPTION PERIOD:** The term of this agreement is being extended for 1 year commencing November 15, 2008 and ending November 14, 2009.

**OPTION PERIODS REMAINING:** There is 1 option period for 1 year remaining.

SCOPE OF SERVICES: Consultant will continue to provide the following services to a select group of Chicago Public Schools ("CPS") United States history teachers:

- Provide professional development seminars and workshops to CPS United States ("US") history
- Collaborate with Chicago Public Schools to coordinate the work of partner organizations, scholars, and consultants who will provide U.S. history seminars as well as other history-andpedagogy-related portions of teacher training

### **DELIVERABLES:** Consultant will continue to:

- Collaborate with partners to provide professional development of U.S. history teachers
- Coordinate content-based professional development sessions with teachers
- Coordinate pedagogy-based professional development sessions with teachers
- Arrange services of external faculty for professional development activities

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- Provide a Project Co-Director at 50% of his/her work time at the Chicago Metro History Education Center
- Provide a Project Associate at 25% of his/her work time at the Chicago Metro History Education Center
- Provide a Project Administrator at 10% of his/her work time at the Chicago Metro History Education Center
- Provide books, materials, supplies, equipment, memberships, etc. for professional development

**OUTCOMES:** Consultant's services will result in rigorous, content-based professional development activities for U.S. history teachers in order to increase teacher knowledge and support teacher retention.

**COMPENSATION:** Consultant shall be paid during this option period as follows: in two even payments not to exceed the sum of \$210,000.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Executive Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 5.2 of the Remedial Program for Minority and Women Business Enterprise contract participation (M/WBE Plan), contract provisions do not apply to those vendors who operate as a Not-for-Profit organization.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Office of High Schools and High School Programs: \$210,000.00

Fiscal Year: 2009

Budget Classification: 13732-336-54125-221227-542120 Source of Funds: NCLB-Title V

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

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**Approved for Consideration:** 

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

Arne Duncan

**Chief Executive Officer** 

Within Appropriation:

Pedro Martinez

**Chief Financial Officer** 

Approved as to legal form

Patrick J. Rocks

**General Counsel**