

**APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH METRITECH, INC. FOR THE PURCHASE OF TEST MATERIALS AND RELATED PROFESSIONAL DEVELOPMENT SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the first option to renew the agreement with Metritech, Inc. ("Metritech") for purchase of test materials and related professional development services at a cost for the option period not to exceed \$400,000.00. A written renewal agreement exercising this option is currently being negotiated. No payment shall be made to Metritech for this renewal period prior to the execution of the written renewal. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

**CONSULTANT:**

Metritech, Inc.  
4106 Fieldstone Road  
Champaign, Illinois 61826  
Vendor Number: 21151  
Susan Feldman  
(217) 398-4868

**USER:**

Office of Instructional Design and Assessment  
Chicago Public Schools  
125 South Clark Street, 5<sup>th</sup> floor  
Chicago, Illinois 60603  
Xavier Botana  
(773) 553-5060

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 07-1024-PR27) in the amount not to exceed \$400,000.00 is for a term commencing October 25, 2007 and ending September 30, 2008, with the Board having three (3) options to renew the agreement for additional 1-year periods. The original agreement was awarded on a competitive basis.

**OPTION PERIOD:** The term of the agreement is being extended for one additional year commencing October 1, 2008 and ending September 30, 2009.

**OPTION PERIODS REMAINING:** There are two option periods remaining for a period of one year each.

**SCOPE OF SERVICES:** Metritech will continue to provide writing assessments, writing assessment related materials, and professional development services to CPS 7<sup>th</sup> and 8<sup>th</sup> grade students and teachers.

**DELIVERABLES:** Metritech will continue to provide assessment prompts, answer sheets, pre-ID labels, custom reports, and psychometric services. Metritech will also provide at no additional cost a set of writing prompts that CPS will administer to 7<sup>th</sup> and 8<sup>th</sup> grade students throughout the year. Metritech will also provide in-depth professional development to 7<sup>th</sup> and 8<sup>th</sup> grade teachers on the scoring of these prompts.

**OUTCOMES:** Consultant's products and services will result in the improved academic achievement of participating students in writing. The writing prompts which are aligned to the writing standards measured by the Illinois Standards Achievement Test and the professional development shall provide teachers and administrators with insights and tools to evaluation and guide writing instruction over the course of the school year. The summative assessment component shall provide benchmarks of student achievement so that administrators and teachers can target students who need intervention and additional resources.

**COMPENSATION:** Consultant shall be paid as periodic invoices are submitted and verified, with the total amount not to exceed \$400,000.00.

**REIMBURSEABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize Chief Officer of Instructional Design and Assessment to execute all documents required to administer or effectuate this renewal agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Remedial Program for Minority and Women Owned participation in Goods and Services contracts. The goals for this contract include 30% total MBE and 7% total WBE.

The Vendor has identified and scheduled the following firms and percentages:

**Total WBE – 7%**

Gail Bohnenstiehl  
1500 Sangamon Street  
Crete, Illinois 60417  
Contact: Gail Bohnenstiehl independent consultant

Jean C. Gewin  
4106 Fieldstone Road  
Champaign, Illinois 61826  
Contact: Jean Gewin independent consultant

**LSC REVIEW:** Local School Council approval is not applicable to this report

**FINANCIAL:** Charge to: Office of Instructional Design and Assessment:  
Fiscal Year: 2008-2009  
10830-332-54125-228120-430078

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

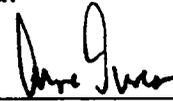
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



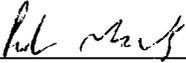
Heather A. Obora  
Chief Purchasing Officer

Approved:



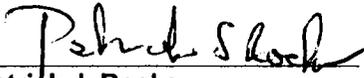
Arne Duncan  
Chief Executive Officer

Within Appropriation:



Pedro Martinez  
Chief Financial Officer

Approve as to legal form. 



Patrick J. Rocks  
General Counsel

