# RATIFY AN AGREEMENT WITH JOSTENS, INC. FOR THE PURCHASE OF YEARBOOKS FOR LANE TECHNICAL COLLEGE PREPARATORY HIGH SCHOOL

# THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify an agreement with Jostens, Inc. for the purchase of printing services for Lane Technical College Preparatory High School at a cost not to exceed \$97,375.00 or \$39.75 per book. These services were obtained without prior Board approval. Vendor was selected on a competitive basis pursuant to Board Rule 5-4.1. No payment shall be made to Vendor prior to the execution of the written agreement. A written agreement for these services is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

## **VENDOR:**

1) Jostens, Inc. 21336 Network Chicago, II 60673 Lindsay Talmich 785-266-3300 Vendor # 23375

# **USER:**

Albert G Lane Technical High School 2501 West Addison Street Chicago, IL 60618 Jill Rzadzki 773-534-5677

### TERM:

The term of this agreement shall commence on June 10, 2008 and shall end June 9, 2009. This agreement shall have 5 options to renew for periods of 12 months each; cost for each option period to increase at 3% per year.

#### **DESCRIPTION OF PURCHASE:**

Goods: Jostens, Inc. will provide the training, software, technical support and the print services to provide Lane Technical College Preparatory High School with their annual yearbook. The book will be double page spreads with production deadlines agreed to by the two parties. The cover will be litho and one application or one similar in price. The book will be Smyth sewn and contain 304 full color pages. The end sheets will consist of top quality stock. A delivery estimate has been included in the price of the book that is to be delivered by May 16th 2009, if all production deadlines are met.

Quantity: 2500 Yearbooks

Unit Price: \$39.75

Total Cost Not to Exceed: \$97,375

#### **OUTCOMES:**

This purchase will result in receipt of yearbooks.

#### **COMPENSATION:**

Vendor shall be paid in accordance with the unit prices contained in the agreement; not to exceed the sum of \$97,375.00 or \$39.75 per book.

# **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

# **AFFIRMATIVE ACTION:**

Pursuant to Section 5.2.4 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, Vendor is exempt of the MBE/WBE provisions as this agreement classifies as a unique transaction.

#### LSC REVIEW:

This action was approved by the LSC for Lane Tech High School on May 20, 2008.

#### FINANCIAL:

Charge to Lane Tech High School

Fiscal Year: 2008

Source of Funds: Internal Accounts

# **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Opal **L**. Walls

**Chief Purchasing Officer** 

Within Appropriation:

PEDRO MARTINEZ

Chief Financial Officer

Approved:

ARNE DUNCAN

**Chief Executive Officer** 

Approved as to Legal Form:

PATRICK J. ROCKS General Counsel