Contract Administrator: Nanzi Flores

# APPROVE ENTERING INTO AN AGREEMENT WITH AMALGAMATED BANK OF CHICAGO FOR BANKING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Amalgamated Bank of Chicago ("Amalgamated"), for banking services provided to the Bureau of Treasury in an amount not to exceed \$40,000.00 per year. Vendor was selected on a competitive basis pursuant to a duly advertised Request for Proposal (Specification #08-250023). A written agreement for Vendor's services is currently being negotiated. No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**VENDOR:** Amalgamated Bank of Chicago

One West Monroe Chicago, IL 60603-8535 David J. Stewart (312) 822-3134

Vendor Number: 14474

**USER:** Office of School Financial Services, Bureau of Treasury

125 South Clark, 13th Floor

Chicago, IL 60603 David Bryant

**TERM**: The term of this agreement shall commence on August 1, 2009 and terminate on July 31, 2012. This agreement shall have one option to renew for a period of 24 months. Vendor shall have the right to reject the renewal period of 24 months by notifying the Board in writing no later than January 31, 2012.

**EARLY TERMINATION RIGHTS:** The Board shall have the right to terminate this Agreement upon thirty (30) calendar days written notice to Vendor.

**SCOPE OF SERVICES:** Vendor will provide (i) coin and currency deposit processing including coin and currency counting and sorting, reconciliation and reporting for deposits collected for high school lunchrooms and preschool tuition receipts; and (ii) related banking services as determined by the Chief Financial Officer. Coin and currency refers primarily to coin and currency but may include a small number of checks and money orders.

**DELIVERABLES:** Vendor will provide, bank statements, reconciliation reports, return items, electronic information, electronic access to information, and other written and electronic reports as requested, all as detailed in the written agreement.

**OUTCOMES:** Vendor's services shall result in timely posting, accurate accounting, cost efficient processing, and reconciliation of high school and lunchroom collections.

**COMPENSATION:** Vendor shall be paid at the specific rates identified in the written agreement, not to exceed the sum of \$40,000.00 per year during the original term. The specific rates during any renewal period with be determined by mutual agreement of the parties.

**REIMBURSABLE EXPENSES:** Vendor may be reimbursed for certain expenses as detailed in the written agreement. The total compensation amount reflected herein is inclusive of all reimbursable expense.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Financial Officer to engage Vendor to provide related banking services hereunder provided the maximum compensation amount is not increased.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE Participation goals for this contract as required by the Remedial Program for Minority and Women Business Enterprise Participation in Goods and Services contracts be granted because the contract scope is not further divisible.

The Vendor has identified the following firms:

## Total MBE - 28%

A-Pro Staffing 208 South LaSalle Chicago, Illinois 60604

Compu-City 100 West Monroe Street Chicago, Illinois 60603

Mack & Associates 100 North LaSalle Chicago, Illinois 60602

Meadows Office Supplies 880 Remington Road Schaumburg, Illinois 60173

Merchandise Distributors 4141 North Rockwell Chicago, Illinois 60618

Montenegro Paper P.O. Box 6202 Bloomingdale, Illinois 60018

Multi Products 200 Garden Avenue Roselle, Illinois 60172

#### **Total WBE - 5.34%**

Active Temporaries 3415 North Lincoln Ave. Chicago, Illinois 60657

Arrow Messenger 1322 West Walton Chicago, Illinois 60622

Consolidated Print Company 4202 North Nashville Chicago, Illinois 60634 Ginmar Corporation 770 North LaSalle Chicago, Illinois 60610

Industrial Glass 3414 North Cicero Chicago, Illinois 60641

Jansco 19 North Park Blvd. Glen Ellyn, Illinois 60137

MNJ Technologies 15801A West Apakisic Road Buffalo Grove, Illinois 60089

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to: Bureau of Treasury \$40,000.00 Fiscal Year: FY10

Budget Classification: 12410-115-54125-252302-000000-2010 Source of Funds: Operating Fund

Charge to: Bureau of Treasury \$40,000.00 Fiscal Year: FY11

Budget Classification: 12410-115-54125-252302-000000-2011 Source of Funds: Operating Fund

Charge to: Bureau of Treasury \$40,000.00 Fiscal Year: FY12

Budget Classification: 12410-115-54125-252302-000000-2012 Source of Funds: Operating Fund

#### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved:

Ron Huberman

**Chief Executive Officer** 

Approved for Consideration:

Opal L. Walls

**Chief Purchasing Officer** 

Within Appropriation:

Pedro Martinez

**Chief Financial Officer** 

Approved as to legal form

Patrick J. Rocks

General Counsel