# APPROVE ENTERING INTO AN AGREEMENT WITH LEARNING POINT ASSOCIATES FOR TECHNOLOGY DEVELOPMENT AND TRAINING

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Learning Point Associates to provide consulting services to the Department of College and Career Preparation at a cost not to exceed \$245,000. Consultant was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT:** Learning Point Associates

1120 East Deihl, Suite 200 Naperville, IL 60563 Phone: 630 649-6500 Contact Person: Kelly Sparks

Vendor Number: 33897

**USER:** Department of College and Career Preparation

125 S. Clark, 12th floor

773.553.3903

Contact Person: Aarti Dhupelia

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end 12 months thereafter.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** Learning Point Associates will develop a comprehensive Career and Technical Education (CTE) Warning System. The Early Warning System will include both diagnostic and early action tools that connect interventions directly targeting students, teachers, programs and schools. The diagnostic and early action tools will be developed in alignment with existing CTE success metrics and key performance indicators.

## **DELIVERABLES:**

Learning Point Associates will provide:

- Data support for Career and Technical Education in the Department of College and Career Preparation
- Data support for the Office of Performance Management, High School Area Offices, and High Schools

To this end, Learning Point Associates will:

- Identify the data required for the Early Warning System, data sources and data collection protocols
- Develop the protocols necessary for cleaning data to generate metrics for diagnostic tools and warning indicators for action tools
- Develop metrics and indicators for the Early Warning System
- Develop the diagnostic tools and early action tools for the Early Warning System to integrate with the
  existing CTE web-based delivery system.
- Facilitate strategy sessions to identify appropriate interventions and linkages to the Early Warning System
- Develop the rollout strategy and process for obtaining buy-in.
- Provide initial strategy for training plan.

**OUTCOMES:** Consultant's services will allow district and school personnel to measure progress, identify areas of concern, and target resources and change practice to address the areas of concern, ultimately resulting in improved program quality and increased student success.

**COMPENSATION:** Consultant shall be paid as follows: an hourly rate of \$120 at a cost not to exceed the sum of \$245,000.

#### **REIMBURSABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of the Office of College and Career Preparation to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, M/WBE provisions do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to The Department of College and Career Preparation: \$245,000 Fiscal Year: 2011

Budget Classification: 13727-369-54125-221021-474549

Source of Funds: Perkins Grant 13727

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time. shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Opal L. Walls

Chief Purchasing Officer

Within Appropriation:

Diana/S. Ferguson Chief Financial Officer

Approved as to legal form

Patrick J. Rocks General Counsel Approved:

Ron Huberman

**Chief Executive Officer**