# RATIFY EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH YOUTH ADVOCATE PROGRAMS, INC. FOR YOUTH ADVOCACY SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify exercising the first option to renew the agreement with Youth Advocate Programs, Inc. ("YAP") to provide youth advocacy services to designated CPS students at a cost for the option period not to exceed \$6,967,866.82 in the aggregate. A written document exercising this option is currently being negotiated. No payment shall be made to YAP during the option period prior to the execution of the written renewal document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

#### **VENDOR:**

1) Vendor # 10619
YOUTH ADVOCATE PROGRAMS, INC
2007 NORTH 3RD STREET
HARRISBURG, PA 17102
Minette Bauer
717-232-7580

## USER:

Office of School Safety and Security 125 S Clark St - 1st Floor Chicago, IL 60603

Contact: Mike Shields 773-553-1523

#### **ORIGINAL AGREEMENT:**

The original agreement (authorized by Board Report 09-0923-PR26, as amended by Board Report 10-0224-PR14) in the amount of \$5,000,000 is for a term commencing January 1, 2010 and ending September 30, 2010, with the Board having 2 options to renew for a period of 12 months each at a cost to be determined at the time the option is exercised. The original agreement was awarded on a non-competitive basis.

#### **OPTION PERIOD:**

The term of this agreement is being extended for one year commencing October 1, 2010 and ending September 30, 2011.

# **OPTION PERIODS REMAINING:**

There is one option remaining for a period of 12 months.

### **SCOPE OF SERVICES:**

As part of the Board's larger initiative to reduce the violence that CPS students are exposed to, during this option period YAP will recruit and provide a stable cadre of qualified Youth Advocates for approximately 330 CPS high school students who have been identified by CPS as having the greatest risk of becoming victims of violence within the next two years. No student may participate in the YAP Program without parental or guardian consent. Youth Advocates will undergo professional training and will be assigned to not more than four students each. The services that the Youth Advocates will provide to their assigned

students will be designed to improve student attendance, decrease student behavioral violations, assist in improving each student's academic performance, and limit the factors that contribute to these students' increased risk of becoming victims of violence.

As specified in the renewal agreement, YAP and the Youth Advocates shall among other things, continue to do the following:

- 1. Analyze the areas in which the 330 selected students reside and ensure that each student has a qualified youth advocate hired from within the student's home community. The ratio of Youth Advocate students shall not exceed 4:1.
- 2. Ensure that each Youth Advocate has satisfied the CPS and statutory requirements for individuals having access to students. These include background checks and TB testing.
- 3. Provide training to each Youth Advocate as part of YAP's training partnership with Rutgers University.
- 4. Develop an Individualized Service Plan ("ISP") for each student as described in the renewal document.
- 5. Meet with each student at least 16 hours each week.
- 6. Meet with each student's parents or legal guardians to discuss the program and that student's specific needs.
- 7. Meet with each student's school principal and other school officials on a weekly basis.
- 8. Intervene on behalf of their students with social service agencies, law enforcement agencies, and juvenile justice system, as needed.
- 9. Meet with Central Office administrators as requested.
- 10. Assist students in obtaining and keeping regular, part-time employment by: (a) identifying employment opportunities using the YAP Supported Work Program and other resources; (b) providing job hunting assistance and job training for students based upon their Individualized Service Plans; and (c) providing support to help each employed student retain their job.
- 11. Monitor each student's school attendance and assist the school in improving that attendance.
- 12. Monitor each student's in-school behavior and work with the school to reduce the need for disciplinary action.
- 13. Monitor each student's academic performance and help students improve that performance.

#### **DELIVERABLES**:

YAP will continue to provide the following:

- 1. Reports on each student's performance, including the specific information requested by the CPS program manager. Such information includes, but is not limited to: the amount and nature of Youth Advocate engagement, school performance (e.g. attendance, grading, discipline and teacher or principal comments), and current information regarding the student's employment and their family situation.
- 2. Status reports regarding the Youth Advocate recruitment process.
- 3. A final report that includes information specified in the agreement.

# OUTCOMES:

YAP's services will result in reducing the risk factors for violence for each of these students. School attendance, academic and social performance and job performance will be measured regularly to

determine student progress. YAP will adhere to guidelines set forth by Performance Management process to ensure proper monitoring and accountability.

#### **COMPENSATION:**

YAP shall be paid during this option period as specified in the renewal agreement; total not to exceed the sum of \$6,967,866.82 in the aggregate which amount includes the cost of services and approved reimbursables, if any.

**REIMBURSABLE EXPENSES:** The approval and payment of reimbursable expenditures will be as described in the written renewal document.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written renewal document. Authorize the President and Secretary to execute the renewal document. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this renewal document.

## **AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, M/WBE provisions of the Program do not apply to transactions where the Vendor providing services operates as a Not-for-Profit organization. However the organization will comply with reporting the number of (FTE) jobs created / retained with the ARRA funding utilized on this contract.

# LSC REVIEW:

Local School Council approval is not applicable to this report

#### FINANCIAL:

ARRA Funds: \$5,788,125.68 Non-ARRA Funds: \$1,179,741.14

10615-331-54125-211001-430105-Fy11	\$5,788,125.68
10610-115-54125-211001-000149-Fy10	\$225,205.14
10615-115-54125-211001-000000-Fy11	\$954,536.00

CFDA#: 84.389

## **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended

from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

OPAL L. WALLS

**Chief Purchasing Officer** 

Within Appropriation:

DIANA'S. FERGUSON Chief Financial Officer Approved:

RON HUBERMAN Chief Executive Officer

Approved as to Legal Form

PATRICK J. ROCKS General Counsel