# RATIFY EXTENDING THE AGREEMENTS WITH VARIOUS VENDORS FOR THE PURCHASE OF GENERAL AND SPECIAIZED EDUCATIONAL SUPPLIES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify extending the agreements with various vendors for the purchase of general and specialized educational supplies for all schools, including charter schools, area instructional offices and central office departments at a total cost not to exceed \$1,500,000.00 for the nine (9) month extension period commencing April 22, 2012 and ending January 21, 2013. Written documents extending the agreements are currently being negotiated. No supplies have been ordered from any Vendor during the period April 22-25, 2012; no supplies shall be ordered from and no payment shall be made to any Vendor during the extension period prior to execution of their written document. The authority granted herein shall automatically rescind as to each vendor in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this extension is stated below.

Specification Number: 08-250012

Contract Administrator: Escareno, Miss Masocorro / 773-553-2280

#### **USER INFORMATION:**

Contact:

12210 - Office of Procurement and Contracts

125 South Clark Street 10th Floor

Chicago, IL 60603

Escareno, Miss Masocorro

773-553-2280

## **ORIGINAL AGREEMENT:**

The original Agreements (authorized by Board Report 09-0422-PR2) in the amount of \$12,000,000.00 were for a term commencing April 22, 2009 and ending April 21, 2011, with the Board having one (1) option to renew for a twelve (12) month term. The agreements were renewed pursuant to Board Report 11-0323-PR3 in the amount \$3,000,000.00 for a term commencing April 22, 2011 and ending April 21, 2012. The original agreements were awarded on a competitive basis pursuant to Board Rule 5-4.1.

## **OPTION PERIOD:**

The term of these agreements is being extended for nine (9) months commencing April 22, 2012 and ending January 21, 2013.

## **OPTION PERIODS REMAINING:**

There are no option periods remaining.

# **SCOPE OF SERVICES:**

Vendors will continue to provide educational and associated supplies to schools, area instructional offices and central office departments at the prices specified in their agreements.

# **DELIVERABLES:**

Vendors will continue to provide general and specialized educational supplies in the categories awarded to them.

The following are the categories for general educational supplies:

1. School Supplies, 2. Math, 3. Early Childhood, 4. Language Arts, 5. Physical Education, 6. Science, 7. Teacher Resources, 8. Social Studies, 9. Art, and 10. Educational Games.

The following are categories for specialized educational supplies:

- 1) Assistive Technology: These supplies include assistive technology items such as adaptive, listening, reading and writing tools, dycem, head pointers, switches, switch mounts, sensory toys, switch toys, battery adapters, software, assessment tools, cassette players, language masters and audio cards, touch windows, expanded and mini keyboards, joysticks, trackballs, Braille writers, magnifiers, computer bags, backpacks and storage bins.
- 2) Speech and Language: These supplies can be used (i) both in and out of the classroom with students who present communication disorders, feeding problems and phonological disorders, (ii) to improve articulation, auditory processing, phonemic awareness, expressive language, listening skills, thinking skills, vocabulary expansion, fluency and voice problems, and (iii) to improve oral motor and feeding skills, as incentives and motivators.
- 3) Early Childhood, Severe/Profound and Autism Program: These supplies include manipulative, toys, games, sensory items, gross motor items, specialized scissors, crayons, arts and crafts items, switch toys, communication boards and specialized thematic materials for preschool children with disabilities. These supplies also include dramatic play items, teacher resources, items for multi-sensory environments, vocational supplies and augmentative communication devices for students with disabilities.
- 4) Hearing Impaired Program: These supplies are designed to assist students with hearing impairments and include such items as ear molds, tools for repair and maintenance of hearing aids and FM systems, specialized tape recorders and headsets.
- 5) Visually Impaired Program: These supplies are designed to assist students with vision impairments and include such items as, talking calculators, watches, assistive alerting devices, language masters,, low vision aids and mobility devices.
- 6) Occupational Therapy/Physical Therapy and Health Related: These supplies include Velcro, splinting supplies, therabands, gait trainers, weighted vests, helmets, safety belts, trays, adapted positioning devices, weighted pencils, mounting systems, supplies for feeding, toileting and cleaning, and video and audio training tapes.

#### **OUTCOMES:**

These purchases will result in the availability of educational and associated supplies for instructional and administrative use; and with regard to the specialized educational supplies, the supplies provided by the vendors will enable the Board to fulfill student's Individualized Education Program requirements and will enhance student's abilities to participate in school and maximize learning.

#### **COMPENSATION:**

Vendors shall be paid in accordance with the unit prices contained in their extension agreement; total not to exceed the sum of \$1,500,000.00 in the aggregate for all vendors.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written extension agreements. Authorize the President and Secretary to execute the extension agreements. Authorize the Chief Procurement Officer and Chief Special Education and Supports Officer to execute all ancillary documents required to administer or effectuate this extension.

#### **AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts (M/WBE Program), the M/WBE goals for this contract include 5% MBE and 7% WBE. Aggregated compliance of the vendors in the pool will be reported on a quarterly basis.

# **LSC REVIEW:**

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Charge to various schools and central office departments - Fiscal Years: 2012-2013 Budget Classification: 53405-Supplies, Specialized Services Supplies Budget Classification: 5730-Equipment, 5320-Supplies, 5310-Instructional Supplies Source of Funds: Various

CFDA#: Not Applicable

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer

Within Appropriation:

DAVID G. WATKINS Chief Financial Officer Approved:

JEAN-CLAUDE BRIZARD Chief Executive Officer

Approved as to Legal Form

PATRICK J. ROCKS General Counsel 1)

Vendor # 26218 SCHOOL SPECIALTY W6316 DESIGN DRIVE GREENVILLE, WI 54942-0000 Sam Kuhlman 888 388-3224 630-241-0810

General Educational Supplies Categories: 1, 2, 3, 4, 5, 6, 7, 8, And 9

2)

Vendor # 44622 KAPLAN EARLY LEARNING COMPANY BOX 609-1310 LEWISVILLE-CLEMMONS RD LEWISVILLE, NC 27023 Louis Mejias 800 334-2014 336-712-2243

General Educational Supplies - Category: 10

3)

Vendor # 20899 HARRISON AND COMPANY 2421 SOUTH 25TH AVE BROADVIEW, IL 60155 Mary Grace Harrison 888 345-4005

Specialized Educational Supplies - Categories: 1, 2, 3 And 5

4)

Vendor # 26218 SCHOOL SPECIALTY W6316 DESIGN DRIVE GREENVILLE, WI 54942-0000 Sam Kuhlman 888 388-3224 630-241-0810

Specialized Educational Supplies - Categories: 1, 3, 4 And 5