# AMEND BOARD REPORT 13-0522-PR1 APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS VENDORS FOR SUPPLEMENTAL OUT OF SCHOOL TIME AND RECESS FACILITATION SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with Various Vendors to provide supplemental Out-of-School Time (OST) and Recess Facilitation services to the Office of Pathways to College and Career's Department of Academic Learning and Supports, CPS Networks and Schools at a total cost not to exceed \$10,000,000. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. Written agreements for Vendor's services are being negotiated. No services shall be provided by and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each vendor in the event their written agreement is not executed within 90 days of the date of this <u>amended</u> Board Report. Information pertinent to these agreements is stated below.

This June 2013 amendment is to add an additional Vendor, Carla A. Tantillo, d/b/a Mindful Practices. Vendor was selected on a competitive basis pursuant to Board Rule 7-2.

Specification Number:

13-250007

Contract Administrator:

Seanior, Miss Pamela Dorcas / 773-553-2280

## **USER INFORMATION:**

Project

11375 - Academic Learning and Support

Manager:

125 S Clark

Chicago, IL 60603 Russell, Ms. Michelle C

773-553-2127

#### TERM:

The term of each agreement shall commence on the date the agreement is signed and shall end on July 31, 2014. The agreements shall have two (2) options to renew for periods of one (1) year each.

#### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate each agreement with 30 days written notice.

## **SCOPE OF SERVICES:**

Vendors shall provide to the Board high-quality Out-of-School Time (OST) Program Services and Recess Facilitation Services referred to herein as "Program". OST programming engages diverse students in academic acceleration/intervention; arts and cultural enrichment; and health and wellness programs that extend learning beyond the school day. OST may include time before and after school, weekends, summer and intercession programming and may serve students from grades K-12.

Vendors that are awarded in the Recess Facilitation Category shall provide recess facilitation services that promote students social, emotional, and physical development. According to the Board's "Principal's Guide to Incorporating Recess into the Full School Day", recess is defined as "an activity during the school day that provides students (K-8) the opportunity to take a break from their class work, engage with their peers and participate in unstructured activities". The duration and scheduling of Programs may vary from several weeks to a full school year, depending on the needs of the school.

Vendors will provide OST programming with a multi-faceted approach: students will receive a positive, well managed experience as evidenced by effective classroom management practices; caring, consistent and positive relationships with adults; intentional focus on youth voice and choice; dedicated organizational focus on high-quality program implementation; and the creation of instructional environments and activities that build students' skills across academic, enrichment, and life skill domains. All Programs shall develop and reinforce social-emotional, academic, and employability skills across academic/enrichment domains for students in grades K-12.

Vendors will provide the services in the categories awarded; the category awarded to each vendor is indicated below.

Category 1 - Academic Acceleration and Intervention: Refers to programming/curriculum that provides opportunities for students to engage deeply in academic content in non-traditional learning environments (e.g., project-based learning; service learning clubs; Science, Technology, Engineering and Mathematics (STEM) clubs). Additional types of services provided under the umbrella of academic acceleration include, but are not limited to, environmental clubs, chess, civic engagement activities, Jr. Honor Society, college and career preparation, newspaper/writing clubs, etc. Programming must address the needs of diverse learners at varying levels of academic achievement and be aligned with common core standards or other related state standards. Note: This category excludes homework clubs, individual tutoring, and other unstructured academic supports (e.g., study hall).

Category 2 - Arts and Cultural Enrichment: Refers to direct instruction and supports to students across a broad range of subjects, (e.g. fine and performing arts, language instruction). Direct instruction of students includes a broad array of experiences (e.g., communications and technology, dance, digital photography, spoken word clubs, regional/traditional art forms, theater performance, visual arts, and world language book clubs). These experiences should be of long enough duration for students to develop knowledge, understanding and skills related to the topic of focus.

Category 3 - OST Health and Wellness: Refers to direct instruction and supports to students in the domains for health and wellness (e.g., physical fitness classes, structured physical activities, club sports, health and nutrition classes and culinary skills). Nutrition programming must include research-based materials that, at a minimum, meet or exceed USDA dietary guidelines and, if raw or cooked foods are served to students, Services shall be delivered by individuals with a certified Chicago or Illinois State Food Handling Permit. All programming should align with CPS district policies including Food Allergy, Family Life and Comprehensive Sexual Health Education and School Wellness Policies. Providers of physical activities must be CPR/AED certified and programming should align with National Association of Sport and Physical Education (NASPE) standards to the greatest extent possible.

Category 4 - Recess Facilitation: Refers to the facilitation of structured or unstructured physical activities for students (K-8). Direct service providers shall be CPR/AED certified and programming should align with National Association of Sport and Physical Education (NASPE) standards to the greatest extent possible.

Professional Development: Refers to the provision of professional development to networks and schools to support the implementation of effective OST and/or recess programs that are linked to specific evidence-based curriculum/models.

Vendors shall work closely with each of the schools where Services are being provided. Specifically, Vendors shall:

- i. Develop individualized implementation plans with schools, including, but not limited to developing mutually agreed upon activity schedules, student recruitment strategies and activity outcomes aligned to school goals;
- ii. Ensure compliance with Board policies and practices regarding student discipline and management procedures (Board policies may be found at http://policy.cps.k12.il.us/);

- iii. Address any staffing concerns raised by schools within two business days; and
- iv. Work closely with the Board's program liaisons, network designees, and Principals to ensure a safe and healthy environment.

#### **DELIVERABLES:**

Vendors will provide the following deliverables for Acceleration and Intervention; Arts and Cultural Enrichment; and Health and Wellness:

Provide direct instruction to students during out-of-school time that provides in-depth exposure to specific content area;

Document all services delivered in the Board's OST data management system and meet all compliance requirements as articulated in the contract;

Integrate a culminating project or event into programming to provide students with the opportunity to demonstrate their learning to school staff, families, and their peers;

Communicate regularly with families to provide feedback on student progress and to engage families in the content being taught through the programming;

Maintain an average attendance rate of 80% in OST programming with a minimum of 10 students

Ensure consistency of staff throughout the duration of the program;

Participate in professional development and training as directed by the Board.

Vendors will provide the following deliverables for Recess Facilitation:

Provide safe and supervised opportunities for K-8 students to engage in structured and unstructured physical activity. Recess must occur during non-instructional time.

Vendors will provide the following deliverables for Professional Development: Provide meaningful learning experience for school staff based on best practices for adult learning to ensure staff have the materials, tools, and knowledge necessary to implement the specific program or strategy.

## **OUTCOMES:**

Vendors' services will result in increased numbers of students participating in meaningful, engaging OST programming that reflects the students' interest and enhances their readiness for college and career.

As a result of participating in OST programming, students will demonstrate:

- 1) Increased attendance in school
- 2) Increased engagement in school
- 3) Increased knowledge and skills in the content areas covered in the OST programming
- 4) Increased readiness for success in high school and college
- 5) Increased awareness of career options in focus content areas

## **COMPENSATION:**

Vendors shall be paid as specified in their respective agreement; total not to exceed the sum of \$10,000,000 in aggregate for all vendors.

#### REIMBURSABLE EXPENSES:

None.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief Officer, Office of Teaching and Learning to execute all ancillary documents required to administer or effectuate the agreements.

#### **AFFIRMATIVE ACTION:**

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, a determination shall be made as to when transactions should be excluded from the contract specific M/WBE goals. It has been determined that the participation goal provisions of the Program do not apply to transactions where the pool of providers includes Not-for-Profit organizations.

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

### FINANCIAL:

Multiple Funds, Multiple School Units, FY 13 and FY14 \$10,000,000 Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

## **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

BARBARA BYRD-BENNETT Chief Executive Officer

Approved as to Legal Form

JAMES L. BEBLEY General Counsel

1) 5) Vendor # 39142 Vendor # 96500 **BRIGHTON PARK NEIGHBORHOOD COMMON THREADS** COUNCIL 500 NORTH DEARBORN., STE 605 4477 S. ARCHER AVE. CHICAGO, IL 60654 CHICAGO, IL 60632 Robin Hoffman Patrick Brosnan, Executive Director 312 329-2501 773 523-7110 Category 3 Category 3, 4 6) 2) Vendor # 96666 Vendor # 34824 DIME CHILD FOUNDATION **CHANGING WORLDS** 2929 S. WABASH, STE 200 329 WEST 18 STREET, SUITE 613 CHICAGO, IL 60616 CHICAGO, IL 60616 Warnita Taylor **Emilie Shumway** 312 528-0700 312 421-8040 Category 3 Category 2 7) 3) Vendor # 48890 Vendor # 31736 FAMILY FOCUS, INC. CHICAGO ARTS PARTNERSHIPS IN 310 S. PEORIA ST., SUITE 301 **EDUCATION** CHICAGO, IL 60607 228 S. WABASH AVE., SUITE 500 Kimberly Kelly CHICAGO, IL 60604 312 421-5200 Amy Rasmussen, Executive Director 312 870-6140 Category 1 Category 2 8) Vendor # 27716 4) **GADS HILL CENTER** Vendor # 74997 1919 W. CULLERTON COLUMBIA COLLEGE CHICAGO CHICAGO, IL 60608 600 SOUTH MICHIGAN AVE., 5TH FLR., RM Maricela Garcia 532 312 226-0963 CHICAGO, IL 60605 David A. Flatley Category 1 312 369-7211 Category 2

9) 13) Vendor # 66033 Vendor # 25990 GIRLS IN THE GAME, NFP LITTLE BLACK PEARL WORKSHOP, UNION PARK FIELD HOUSE 1060 EAST 47TH STREET CHICAGO, IL 60607 CHICAGO, IL 60653 Courtney Rowe Monica Haslip 312 633-4263 773 285-1211 Category 3 Category 2 10) 14) Vendor # 13924 Vendor # 45622 INSTITUTE FOR POSITIVE LIVING MUNTU DANCE THEATRE 435 E. 35TH ST., 2ND FLR 7127 SOUTH ELLIS AVE. CHICAGO, IL 60616 CHICAGO, IL 60619 Marrice Coverson Joan Gray 773 924-9802 773 241-6080 Category 2 Category 2 11) 15) Vendor # 96575 Vendor # 22120 INTONATION MUSIC WORKSHOP MUSEUM OF SCIENCE AND INDUSTRY 345 NORTH LOOMIS., STE 409 5700 S. LAKE SHORE DRIVE CHICAGO, IL 60607 CHICAGO, IL 60637-2093 Michael Sims Bryan Wunar 773 418-0388 773 753-6258 Category 2 Category 1 12) 16) Vendor # 69744 Vendor # 81000 LEARN-IT SYSTEMS, LLC PROJECT SYNCERE 3600 CLIPPER MILL RD. STE 330 8247 S. CRANDON AVE. BALTIMORE, MA 21211 CHICAGO, IL 60617 Michael Maloney Jason Coleman 410 369-0000 773 982-8261 Category 1 Category 1

17)

Vendor # 34171 SGA YOUTH & FAMILY SERVICES 11 EAST ADAMS SUITE 1500 CHICAGO, IL 60603 Martha Guerrero 312 663-0305

## Category 1

18)

Vendor # 24279 STREET-LEVEL YOUTH MEDIA 1637 N. ASHLAND CHICAGO, IL 60622 Manwah Lee 773 862-5531

# Category 2

19)

Vendor # 35681 YOUTH OUTREACH SERVICES, INC. 2411 WEST CONGRESS CHICAGO, IL 60612 Jamie Noto 773 777-7112 X 7281

# Category 1

20) Vendor # 64915
CARLA A. TANTILLO DBA MINDFUL
PRACTICES
204 S. RIDGELAND
OAK PARK, IL 60302
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708 997-2179
Category 2, 3, 4