AMEND BOARD REPORT 13-1120-PR9 AUTHORIZE FIRST RENEWAL AGREEMENT WITH HITEC GROUP INTERNATIONAL, INC. FOR TELETYPEWRITER (TTY) SERVICES AND SUPPORT

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with Hitec Group International, Inc. ("Hitec") to provide TTY services to the Board. This agreement is <u>may be</u> eligible for discounts to be funded by the School and Libraries Division of the Universal Service Administrative Company ("SLD/USAC") as part of the E-Rate program. The total amount for the renewal term shall not exceed \$175,500.00. <u>of which approximately \$149,227.00</u> is the discounted portion of eligible E-Rate services or products to be funded by SLD/USAC. The Board shall only be responsible for the non-discounted portion of E-Rate eligible services/products and the cost of ineligible services/products, which shall not exceed \$26,273.00. <u>The Board is authorized to pay approved invoices up to the not-to-exceed amount and will utilize the Billed Entity Applicant.</u> Reimbursement (BEAR) process, as defined below, to recover any costs that may be eligible for Federal subsidies under the E-Rate Program. No services shall be provided by Hitec and no payment shall be made to Hitec prior to the execution of the renewal agreement. The authority granted herein shall automatically rescind in the event the renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This May 2014 amendment is necessary to approve increases in the Board-responsible payment amount due to the uncertainty in E-Rate Funding. The Billed Entity Applicant Reimbursement (BEAR) process is the mechanism used by E-Rate applicants to request reimbursement for approved services for which the applicant has already paid the full pre-discounted amount. A written amendment to the renewal agreement is required.

Specification Number:

10-250049

Contract Administrator :

Sinnema, Mr. Ethan Cedric / 773-553-3295

VENDOR:

1) Vendor # 16374 HITEC GROUP INTERNATIONAL, INC P.O. BOX 446 HINSDALE, IL 60522-0446 Richard Uzuanis 630 654-9200

USER INFORMATION:

Contact:

12510 - Information & Technology Services

125 South Clark Street - 3rd Floor

Chicago, IL 60603

Tidmarsh, Mr. Lachlan W.

773-553-1300

Contact:

12510 - Information & Technology Services

125 South Clark Street - 3rd Floor

Chicago, IL 60603

Zalewski, Miss Kathryn Lucille

773-553-3060

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report #10-1117-PR7) in the amount of \$629,535.00 is for a term commencing July 1, 2011 and ending June 30, 2014 with the Board having two options to renew for one year each. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

OPTION PERIOD:

The term of this agreement is being renewed for one year commencing July 1, 2014 and ending June 30, 2015.

OPTION PERIODS REMAINING:

There is one option period for one year remaining.

SCOPE OF SERVICES:

Hitec will continue to provide the Board with a Textnet TTY communications system, maintenance, training and support services for a network of 600 user licenses. Textnet is a shared, digital TTY communications system that provides a seamless integration of the public switched telephone network, the Internet and the Board's data network to enable telephone calls to be made by people who are deaf, hard of hearing or speech restricted. Since the system utilizes the Board's current data network and existing PCs, no additional hardware or equipment is required. Hitec provides 60 hours of free staff training for each year of the agreement and provides on-going support as needed.

DELIVERABLES:

Hitec will provide the Board with Textnet TTY services through the end of fiscal year 2015.

OUTCOMES:

Hitec's services will result in the Board being in compliance with legal mandates of the Americans with Disabilities Act, Sections 504 and 508 of the Rehabilitation Act, IDEA and Section 255 of the Telecommunications Act through the end of fiscal year 2015.

COMPENSATION:

Hitec shall be paid as follows: Upon monthly invoicing, at a total cost not to exceed \$175,500.00. of which approximately \$149,227.00 is eligible for E-Rate discounts. The Board shall only be responsible for the non-discounted portion of E-Rate eligible services and products and the cost of ineligible services and products, which shall not exceed \$26,273.00. The Board is authorized to pay approved invoices up to the not-to-exceed amount and will utilize the Billed Entity Applicant Reimbursement (BEAR) process to recover any costs that may be eligible for Federal subsidies under the E-Rate Program.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document <u>and amendment</u>. Authorize the President and Secretary to execute the option document <u>and amendment</u>. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

The M/WBE goals for this agreement include: 25% MBE and 5% WBE participation. However, the Office of Business Diversity recommends a partial waiver of the MBE goal as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts be granted, as the scope of the contract is not further divisible.

The Vendor has identified the following participation:

Total WBE -100%

Hitec Group International 1743 Quincy Ave., Suite #155 Naperville, Illinois 60540 Contact: Richard Uzuanis

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund: 115

Information and Technology Services, 12500 CPS Portion: \$26,273.00, \$175,500.00 FY15

E-Rate Portion: \$149,227.00, FY15

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

BARBARA BYRD-BENNETT Chief Executive Officer

Approved as to Legal Form.

JAMES L. BEBLEY General Counsel