

**AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH PAYFLEX SYSTEMS, USA, INC. FOR
COBRA ADMINISTRATIVE SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the extension of the agreement with Payflex Systems USA, Inc. to provide COBRA Administrative Services to the entire District at an estimated annual cost set forth in the Compensation Section of this report. A written extension document is currently being negotiated. No payment shall be made to Vendor during this extension period prior to execution of their written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this extension is stated below.

Contract Administrator : Hernandez, Miss Patricia / 773-553-2280

VENDOR:

- 1) Vendor # 96731
PAYFLEX SYSTEMS USA, INC.
11819 MIAMI ST SUITE 200
OMAHA, NE 68164
Amber Gilliam
402 758-7870

Ownership: Aetna Life Insurance - 100%

USER INFORMATION :

Project 11010 - Talent Office
Manager: 42 West Madison Street
Chicago, IL 60602
Kirkling, Miss Karla Rae

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 16-0727-PR14) in the amount of \$125,000 was for a term commencing August 1, 2016 and ending July 31, 2017, with the Board having three (3) options to renew for one (1) year terms. The original Agreement was renewed: (i) for a term commencing August 1, 2017 and ending July 31, 2018 (authorized by Board Report 17-0426-PR21), (ii) for a term commencing August 1, 2018 and ending July 31, 2019 (authorized by 18-0523-PR23); and (iii) for a term commencing August 1, 2019 and ending on July 31, 2020 (authorized by 19-0313-CPOR-7263). The Agreement was thereafter amended and extended pursuant to Board Rule 7-13 for a term commencing August 1, 2020 and ending September 30, 2020 in the amount of \$25,000, and was further amended and extended pursuant to Board Rule 7-5 for a term commencing October 1, 2020 and ending March 31, 2021 in the amount of \$93,000, as reported in the Chief Procurement Officer Report on Emergency Expenditures dated March 24, 2021. The original Agreement was awarded on a competitive basis pursuant to former Board Rule 7-2.

EXTENSION PERIOD:

The term of this agreement is being extended for four (4) months commencing April 1, 2021 and ending July 31, 2021.

OPTION PERIODS REMAINING:

There are no option periods remaining.

SCOPE OF SERVICES:

Vendor will continue to provide comprehensive COBRA administrative services.

DELIVERABLES:

Vendor will continue to provide regular COBRA activity reports including, but not limited to, reports detailing quantity and types of all notices distributed, enrolled/eligibility reports, reconciliation reports for all premiums collected, and other ad-hoc reports as requested. Vendor will provide CPS staff access to an online portal where reporting information can be accessed on demand.

OUTCOMES:

Vendor's services will result in best-practice administration and higher COBRA service levels to the Board, qualified beneficiaries, and employees utilizing these services.

COMPENSATION:

Vendor shall be paid during this option period as follows:

FY21 - \$41,500

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written extension document. Authorize the President and Secretary to execute the extension document. Authorize Chief Talent Officer to execute all ancillary documents required to administer or effectuate this extension agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is exempt as this agreement is for proprietary software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115

Dept. Name - Talent, Unit 11010

\$41,500, FY 21

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

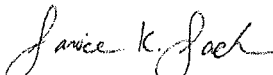
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



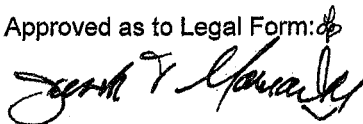
JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel